



INCLUSIVE COMMUNITY ADVISORY COMMITTEE

REPORT

FRIDAY 11 AUGUST 2017 AT 9.32 AM

TONY IRELAND STADIUM

Advisory Committee Members >>

Councillor Colleen Doyle	Committee Chair, Townsville City Council
Councillor Margie Ryder	Townsville City Council
Councillor Russ Cook	Townsville City Council
Rachel Baker	Defence Community Organisation
Linda Blair	Community Information Centre
Sheree Bugden	Mission Australia
Rachel Cook	The Youth Network
Reverend Bruce Cornish	Townsville Central City Mission
Lynne Derry	The Challenge Games/NQ Autism Support Group
Alison Fairleigh	Townsville Suicide Prevention Network
Julie Fraser	Diversicare
Velma Gara	Torres Strait Islander community member
Deb Haines	Volunteering North Queensland
Johanna Kodoatie	Townsville Multicultural Support Group
Elizabeth Kutuzov	Willows State School Chaplain
Peter Monaghan	Centacare North Queensland
Sandra Moore	Department of Communities, Child Safety and Disability Services
Wilfred Reuben	Department of Aboriginal and Torres Strait Islander Partnerships
Vicki Trevanion	Townsville Region Committee on the Ageing
Scott Stidston	Spinal Life Australia
Susan Wilkinson	Inclusion Agency Queensland
Kimberley Williams	KLP Family Law
Karissa Camron	Zonta Club of Townsville Metro Inc

Non-member ICAC support Role:

Brittany Curran	Meeting Facilitator, Townsville City Council
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ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

Goals and Objectives of Townsville City Council >>

Corporate Plan >>

Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

Inclusive Community Advisory Committee

Purpose of the Inclusive Community Advisory Committee

The Inclusive Community Advisory Committee (ICAC) purpose is to be a peak body of community representatives to provide advice to Council on current and emerging social and community planning needs and opportunities, policy matters and to promote community leadership through a 'collective impact' approach.

The Inclusive Community Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

ICAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ICAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

Opening of meeting

The Acting Chair, Councillor Russ Cook opened the meeting at 9.32am.

Apologies and Leave of Absence

Apologies were noted.

Confirmation of minutes of previous meeting

The Committee confirmed the minutes of the previous meeting held on 7 June 2017 to be a true record.

Business Arising from the Minutes

Action Register – Update on outstanding items (ICAC Meeting Facilitator)

See Attachment 1 – ICAC Agenda Submission and Meeting Action Register.

The ICAC Meeting Facilitator provided an update on the Action Register.

Agenda Items

Item 1. Submissions Action Register

Update - Reconciliation Action Plan (RAP)

ICAC is one of the monitoring groups of the RAP. The current plan runs until November 2017, so is approaching an evaluation point. The writing of a new plan will occur in early 2018. Currently the plan is at Innovate level – will be trying to reach Stretch level.

Update - Changing Lives Changing Community (NDIS in Townsville) Action Group

This workshop was held in May 2017 to help support the community through the transition to the NDIS in Townsville. There were a number of action groups formed from the workshop:

- Awareness/Inclusiveness Training
- Work Connectable
- 'The Journey'
- Silver Level Housing
- Information Hub

Update - Advisory Committees

Councillor R Cook provided an update on the other advisory Committees:

- ACAC – have begun their action plan – have priority areas set and some actions established.
- CSAC – have begun their action plan.
 - o Have formed a partnership with Crime Stoppers and have erected signage in key areas
 - o Cutting back vegetation along Ross River using workers on probation or parole
 - o Working with QPS to ensure abandoned vehicles are left in a safe position and removed within a reasonable timeframe.

Item 2. Introduction - Eber Butron, Director Planning and Community Engagement

Eber Butron introduced himself and spoke about his current portfolio with Townsville City Council, and his previous roles.

Item 3. White Ribbon

Stephanie Paduano and Stephanie Callanan from White Ribbon provided the following information:

- White Ribbon staff were invited to attend the meeting and provided an overview of White Ribbon and their programs, including the workplace accreditation program.
- Provided an overview of the workplace accreditation program, which aims to enhance an organisation's ability to respond to and prevent violence against women.
- 8 local councils are currently accredited across NSW and Victoria – White Ribbon is working with five more across the two states plus South Australia.
- It is a rigorous program and other organisations have employed staff to specifically focus on its implementation.
- Questions / Comments:
 - o Issue with police not giving weight to women in domestic violence situations – what work is White Ribbon doing with police to address this?
 - The core focus of White Ribbon is broad community engagement but it is agreed that that structural change is needed. White Ribbon have worked with some police bodies to achieve White Ribbon accreditation, but the main focus is on advocacy at high level and currently White Ribbon do not lobby for structural change.
 - o Asked for confirmation that the purpose of this presentation is for ICAC to recommend that council seeks White Ribbon accreditation.
 - Correct. The process to achieve accreditation is 18 months – if at the end of the program there are still deliverables to be met, an extension is available. Accreditation then lasts for 3 years – this is a maintenance phase over which access to White Ribbon resources is still available.
 - o Risk management concern raised – if the public are aware that council is White Ribbon accredited, and a council member / employee is involved in a domestic violence issue, how would that be managed?
 - Messaging from a PR perspective is that the organisation is working towards creating change.
 - Council also already has processes in place to deal with unacceptable behavior.
 - o What is the cost of the program?
 - \$25,000 – covers both the 18 month implementation program and 3 years accreditation.
 - o Is White Ribbon going to broaden focus from men's violence against women, to include other forms of violence?
 - White Ribbon encourages inclusivity – if an organisation wants to incorporate other elements in their program and enhance their messaging, White Ribbon will support that and there are other partners available to work with.

The Acting Chair requested support from the Committee to progress the process for Council's White Ribbon Accreditation. The majority of Committee members indicated their support.

COMMITTEE RECOMMENDATION FOR COUNCIL'S CONSIDERATION:

That Council consider progressing with a White Ribbon workplace accreditation.

Item 4. Townsville City Bus Hub

Rob Kent, Senior Project Manager, Townsville City Council provided the following information on the Townsville City Bus Hub and current projects:

- Major Projects current projects:
 - o Cleveland Bay purification upgrade
 - o CBD works – upgrading water infrastructure
 - o NQ Stadium
 - o Bus Hub
- Current bus stops in the city will be consolidated in a single location at the Bus Hub, which will be located in Ogden Street. This should encourage reactivation of the CBD and provide pedestrian access to the new stadium, waterfront promenade and other cultural projects.
- Funding has been committed by the state government, with council delivering infrastructure on government's behalf.
- Concept design has been developed and a detailed design is out for tender.
- Questions / Comments:
 - o Regarding accessibility of bus hub to other key areas – will there be continuous paths of travel from the bus hub to areas like Palmer Street or the new Stadium?
 - The work will be DDA compliant but council has not considered connectivity to Palmer Street or access through Metway Arcade (which is not DDA compliant as it is too steep). Accessible thoroughfares to Flinders Street are planned to be via Stokes Street and Stanley Street.
 - o Cover provided by shelters questioned – it is suggested that they should extend slightly over the road to provide better coverage from weather.
 - Major Projects will consider this suggestion but it would be a question of budget.
 - o Artwork:
 - ACAC has been approached regarding potential artwork for the space.
 - o Taxis:
 - There will be provision for taxis to use the area as well.
 - o Bathrooms:
 - No new public restrooms are planned for space –The current ones at Bulletin Square will be available
 - o Security:
 - No consultation as yet with police regarding security of the area, but it will be part of the process. There will be CCTV installed.
 - o Use by local vs. other services:
 - The Bus Hub will be used only by the local bus services.
 - o Dates:
 - Construction is to commence in early 2018, with completion scheduled for mid 2018.

Committee Action:

The ICAC Meeting Facilitator to invite Major Projects back to provide another presentation / update to a future ICAC Meeting.

Item 5. General Business

Aboriginal and Torres Strait Island milestones and current events in the local community

Velma Gara advised of the following Aboriginal and Torres Strait Islander milestones and current events in the local community:

- 25th anniversary of design of Torres Strait Island flag
- 25th anniversary of Mabo Decision
- 50th anniversary of Referendum
- 60th anniversary of 1957 strike – Palm Island residents protested working conditions
- NAIDOC week celebrations
- Urab dancers performing at Strand Ephemera in partnership with Dancenorth.
- Patty Mills in town to highlight Commonwealth Games

Item 6. Workshop for ICAC Strategic/Action Plan

A workshop was conducted with Committee members to begin the creation of ICAC's Strategic / Action Plan. Potential focus areas were raised as per below:

PRIORITY FOCUS AREA	GOAL/S	STRATEGIES	RESPONSIBILITY
Accessibility	<ul style="list-style-type: none"> - Provide pathways for marginalised members of our community to participate in society - Council to adopt an Inclusive Community Action Plan - Continuous paths of travel in the CBD 	<ul style="list-style-type: none"> - Conversation with Council and community - Workshop / working group to establish gaps - Guide in the form of an app. Accessibility - Transport/Workforce/To information/Employment/Services	
Safety	<ul style="list-style-type: none"> - To feel safe in any area 	<ul style="list-style-type: none"> - Conversation with Council and community - 	
Information Sharing / Connected Communities (#stayconnected)	<ul style="list-style-type: none"> - Stay Connected 	<ul style="list-style-type: none"> - Conversation with Council and community - Suicide connection - Migrant services - Ageing - Transport - NDIS - Work with VNQ to get information to senior's. - Neighbour Day (CAP) 	

		<ul style="list-style-type: none"> - Welcome to Townsville Expo (CAP) - Pop-up food trucks events in outlying suburbs - TCC to piggyback with information stalls - Target transient suburbs - Family connections - Aged isolation (information for senior's) 	
Wellbeing		<ul style="list-style-type: none"> - Conversation with Council and community - 	
Building Inclusive Community Connections		<ul style="list-style-type: none"> - Continue to support / promote the Neighbourhood Party Kit - Include in Neighbourhood Party Kit tips about how to make an event inclusive - Encourage joint development of the kit with Relationships Australia and Life Without Barriers 	
Senior's		<i>See strategies incorporated into above items</i>	
Youth (12 - 25yrs)	<ul style="list-style-type: none"> - Focus on resilience buildings 	<ul style="list-style-type: none"> - Youth Fest (bring in mentors; youth orientated services) - Invest in resilience and wellbeing building programs and projects / events - Taking calculated risks 	

The meeting closed at 12pm.

Next meeting – Friday 6 October 2017

Agenda items due – Friday 8 September 2017

Venue – To be confirmed

**COUNCILLOR R COOK
ACTING CHAIR**

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 1 of 4

ICAC Agenda Submissions and Meeting Action Register 0:\COMMUNITY PLANNING & DEVELOPMENT\Advisory Committees\ICAC 2016 2020\meetings\ICAC Agenda Submissions and Meeting Action Register 2016 2020 Term								
Agenda Notification OR Meeting Action	Topic/Title	In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Inclusive Communities Advisory Committee.	In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Inclusive Community Advisory Committee.	Action to Submission	Action to Occur	By Whom	Outcome	Link to Strategic Plan Item/s
1 Carry-Over past term: Agenda Notification	Lighting in Laneways/Bikepaths	Repair or Replace lighting in Laneways and Bikepaths to assist in the reduction of possible crime, graffiti attacks, substance abuse, possibility of personal injury by falling over etc. Also assist in public safety with bikes and walkers in darkened areas around Ross River	Lighting repaired Additional Lighting provided	Included on February 2013 ICAC agenda	11/2 spoke with Wayne - identified spots - Weir to Nathan St & lane behind KingPin. Matter to be managed as operational - Safety Assessment Audit Framework process. 11/2 allocated to Donna Lucas for 2012/2013 financial year action; MARCH 2013 UPDATE all community safety assessments on hold until further notice by Council. December 2014 - ICAC Chair to follow up with Councils Infrastructure. 4/6/15 ICAC Facilitator to contact Council's Security Officer (Paul Blackman) re: strategies employed since 2013 e.g. CCTV // 6 Dec 2016 taken through ICAC and item handed over to CSAC committee for investigation (outside this committee's TOR).	ICAC chairperson	8/12/2015 Review of audit framework to occur by Community Planning & Development Unit in 2016. Handing over to CSAC.	
2 Carry-Over past term: Meeting Action 19/02/15	Invitees for the April 2015 ICAC meeting	That representatives from NDIS be invited to the next ICAC Meeting (April 2015)	nil	nil	ICAC Meeting Facilitator to make contacts and forward on invitation. Did not occur for the April 2015, aim for the June 2015 meeting. 4/6/2015 - ICAC Chair suggested to keep this item on hold whilst ICAC Facilitator scopes further information. NDIA representatives invited to upcoming ICAC meeting mon 6 Feb 2017 to give presentation to new committee as requested at December 2016 ICAC meeting. - 6/2/2017 NDIS representatives attended the committee meeting and the members raised and discussed their experiences and issues. ICAC committee resolved for item to be further actioned with a new working group to be actioned as part of a new item below.	ICAC Meeting Facilitator	6/2/2017 discussions were held with the ICAC group and NDIS and the committee resolved to further discussions around NDIS and better pathways with a new working group and workshop.	
3 Carry-Over past term: Agenda Notification -	1. Poster Boards CBD 2. NFP using the big TV screen to advertise.	Item 1. Can the Council place around the CBD and suburbs Public Notice boards for posters and flyers. We want people to come to the city but there is no where to put posters and advertise events. Item 2. Can not-for-profit groups use the big TV screen to advertise events and activities?	*Is it possible? Obviously there is a cost. Can we start with the city? *Full Throttle Theatre could monitor the Boards in the city and remove outdated posters and flyers, keep them looking tidy. *Sunday Markets are a great opportunity to advertise on the big TV. What is entailed in organising this? Who is in charge of it and can we make it happen? Full Throttle has been trying to get this happening for years and we always hit a dead end.	Operational - referral to internal TCC. 1. Marketing and Communications 2. Venues	ICAC Meeting Facilitator (Julie McTaggart) to follow up with internal TCC referrals. Update 21 Dec 2017 ICAC Facilitator took through ICAC meeting on 6 Dec 2017. The committee want to find out more about the potential use of big screen and other existing advertising opportunities. ICAC facilitator has obtained instructions re use of big screen, potential to present to ICAC as a possible online events toolkit for not for profit community groups and individuals to utilise. Facilitator to take back through ICAC on 6 Feb 2017 to gauge interest and ideas.	ICAC Meeting Facilitator	8/12/2015 benching on community-led opportunities to occur in 2016 by the Community Planning & Development Unit. On agenda as part of the 'events toolkit' item for ICAC 6 Feb 2017.	
4 Carry-Over past term: Agenda Notification	Beach Access Mats for Wheelchair Bound Persons	Request from Cr Eddiehausen to add item to agenda.	Agenda item at October 2016 Meeting	October 2016 Meeting	Discussed and supported by ICAC members - no further action for ICAC. Matter being managed by Cr Eddiehausen and operational staff. Taken through ICAC again at Dec 2016 meeting. Committee resolved for item to be further actioned as part of new item 5 below.	ICAC Meeting Facilitator	8/12/2015 continue to scope this opportunity, support internal feasibility investigations, and encourage community engagement post feasibility study.	
5 Agenda Notification OR Meeting Action	Beach Mats and supportive chairs, Strand Park	Request from community member re the implementation of a beach mat and supportive chairs at the stinger net at Strand Park next to Picnic Bay Surf Lifesavers. A similar project as the Gold Coast City Council and the Burleigh Heads Lifesaving Club to enable all abilities to swim in our ocean. Unlock the Lachs would like to assist with funding, coordination and consultation to ensure that special needs family in our local community are able to share happy memories of a day at our beautiful Strand together and embrace all abilities	Adopt a similar plan as outlined in Gold Coast City Council in their minutes of Meeting dated Thursday 9 June. To obtain quotes for beach mat and supportive chairs and consult with Picnic Bay Surf Lifesavers for the agreement to the plan. To obtain approval from Townsville City Council for all required permits etc. Could be a potential project for ICAC to support as a great way to promote community wellbeing	Agenda item at 6 Dec 2016 meeting. Guest presentation by Cayley Downey Unlock the Lachs.	Supported by ICAC members. Working group to be established.	ICAC Meeting Facilitator		
6 Agenda Notification	Promoting well-being - body, mind, spirit, people, place and planet	Request from committee member for the Wheel of Wellbeing to be used to teach simple techniques for promoting people's wellbeing by focussing on six areas - body, mind, spirit, people, place and planet. It provides a direct approach to promoting mental health and wellbeing through positive action.		Agenda item at 6 Dec 2016 meeting. Guest presentation about topic by Alison Fairleigh, Townsville Suicide Prevention Network. Also TCC sport and rec team provided an overview of sport and rec initiatives already occurring that are aimed to improve community health and wellbeing.	Supported by ICAC members, the links that relate to the Wheel of Wellbeing to be forwarded to the committee members AND the committee consider how this wheel of wellbeing initiative can be further promoted.			

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 2 of 4

	Crime Issues and Improving community Health and Wellbeing	1. Reduce crime rate in Townsville. Much talk about people moving interstate due to high crime and high unemployment in Townsville. 2. Focus on health and wellbeing (bought up at orientation) - many areas overseas, streets are closed to encourage everyone to walk, young and old (at least once a month and increase gradually).	1. Reopen Boot Camp - link youth (previously closed due to change of government). Promote neighbourhood watch - develop posters and send to all householders. Encourage family street parties - celebrate multicultural events each month. Break down barriers - empower/motivate youth - provide tasks, take ownership. Connect with Local MP to take this up further. 2. for Health and Wellbeing - good to experiment - street has to be wide, one way, bikes on one side and walkers on the other.	Agenda Item at 6 Dec 2016 Meeting.	This item has been referred to CSAC as as it related to crime however the items for focusing on health and wellbeing and street activation will continue to be championed by ICAC members. This will link with Neighbour day and neighbourhood party kit rejuvenation and events toolkit to facilitate community events - for Feb 6 2017 ICAC meeting. Activation links to committee recommendation made 6 Feb 2017 for funding for neighbourhood events (refer meeting recommendations)			
7	Agenda Notification	Crime Reduction through community service initiatives	Request from Community member: Qld Corrective Services supervises persons throughout Qld who are ordered by the courts to perform unpaid community service and are on reparation orders. Corrective Services would like to discuss with council where they stand in supporting the provision of community service workers with community based projects that council manage across the region. Offenders who are on reparation orders can be a great asset in providing the local community with various benefits in: park/gardens beautification, cemetery beautification, graffiti removal, recycling projects to name a few. Research suggests that more meaningful projects that demonstrate key benefits for the community can lead to a reduction in recidivism and completion of community service hours are more likely. Probation and parole are committed to sourcing more meaningful activities for the offenders and giving back to community as part of their reparation.	Support for the provision of community service workers within the council. Dedicated projects specifically designated for community service workers on reparation orders. Opportunities for offenders to give back to community in a positive way.	Agenda item at 6 Dec 2016 meeting.	Agreed by committee members that council should investigate opportunities for unpaid community service workers to be utilised on Council projects. Recommendation written into report for CCD in Feb.		
8	Agenda Notification	Employment Opportunities for persons with disability	Needs to be awareness around lack of employment opportunities for persons with disability. Should there be a conference for the business community. My response to this was that the business community don't have the time to spend all day at a conference, but possibly something short and to the point could be useful. Since the disability conference, I have been thinking about this question quite a bit. An idea I had was to have breakfast meetings and invite various business members to come along and hear about how they could be part of something exciting, pioneering, for the Townsville community. I feel it could be very helpful to have a number of Emma's clients come and speak about their involvement with Emma and how they as a business have benefited. I am wondering if this is a good idea, and any other suggestions to make?	Open to ideas from the committee.	Included on Feb 6 2017 ICAC Agenda. Time cut short, to be further discussed at 4 April 2017 meeting.	A working group to form to start the discussion and organisation on a pilot program for a breakfast to educate and discuss employment opportunities with local businesses.	ICAC facilitator	Working group formed and has had one meeting and is underway.
9	Agenda Notification	Events toolkit	CPAD Officers have identified a need for an easily accessible events toolkit to help community plan, develop and deliver local community led events in council's public spaces. A toolkit/information is required that is up to date and easily accessible, to assist groups to run good events that achieve their desired purpose.	Does the ICAC support the idea of such a toolkit and do they have any suggestions on things that it should include or on how it should look. Would the committee like to be kept involved if a toolkit is approved to be developed.	To be included on upcoming agenda.	Held over for further discussion for the next committee meeting - Councillor M Rymer advised Townsville Enterprise will have an Events toolkit available on their public website within 2 weeks. Councillor C Doyle reminded the committee that Council's What's On Townsville webpage can also be used to promote events		
10	Agenda Notification	Reaffirmation as Townsville as a Refugee Welcome Zone (TMSG)	July 2009: Townsville City Council declared itself a Refugee Welcome Zone at a public ceremony. 2017 - Reaffirmation by the council highlights the significant development of Refugee Settlement in Townsville since 2009. Townsville is now welcoming more than 200 Refugees annually. The support of the council, local community and local services has been integral to that progress. TMSG as the lead settlement service has been responsible for coordinating support across the city. Reaffirmation provides an opportunity for the council to be a role model of a city where people who seek refuge from war and who seek a life of hope and peace are welcomed. Reaffirmation can assist in raising the profile of Townsville as a city and attract due recognition from peak bodies and governments as a regional service that demonstrates collaborative efforts supported by the Council. Reaffirmation by the Council in line with TMSG's 25 years of service celebration can influence an increased profile needed in business to engage with newly arrived people in their desire for sustainable employment. Reaffirmation by the City during Refugee Week (18-25 June 2017) could bring national attention to the city.	Presentation by TMSG followed by Discussion. Facilitation of due protocols and discussions with and participation with Indigenous Leaders re the request. Recommendation of support by ICAC to the council. Indication of offers by ICAC members to recommend and support a public event in partnership with TCC during Refugee Week which will feature 'good news stories' by locally settled people.	To be included on April agenda (held over due to being out of time on Feb meeting).	Council Doyle to investigate a suitable time to present the reaffirmation of Townsville as a Refugee Welcome Zone	Chair	Council has collaborated with TMSG to help facilitate event for the Refugee Week and has received in-principle approval to participate in the National Journey of the Welcome Scroll
11	Agenda Notification	Social connectedness, Engagement and economic participation of refugees and migrants: facts and challenges (TMSG)	To promote CAMS program and require support to achieve the objectives and work plan - social connectedness, engagement and economic participation of Australia, Queensland and Townsville as a Multicultural Society. Work plan of CAMS program: 1. Improving opportunities for CALD women to connect with each other and mainstream community groups. 2. Facilitating knowledge re CALD economic livelihoods (service community development focus) 3. Social connection through conversation (enabling development of English Conversational opportunities for CALD people are unable to make necessary social connections due to pre arrival experiences, lack of confidence and english literacy. 4. Facilitating connections between mainstream services, community groups and CALD groups in line with the vision of a multicultural society. TMSG roles in promoting the notones. Facts and Challenges. Testimonial from one CALD member. How ICAC is able to assist, facilitate and accelerate the CAMS program in particular for improving the CALD social connectedness, social engagement and economic participation?	To identify and map with ICAC community groups enabling to offer friendship in a supportive atmosphere to the CALD with limited English speaking skills, to provide supports in relation to facilitating the CALD in developing their life skills such as gardening, cooking, sewing/handicraft, cleaning, music/art and storytelling to be their potential pop up businesses, to encourage the CALD in participating in any activities organised by Council as well as ICAC meetings (at least as an observer capacity), to share information directly with the CALD by attending activities organised by TMSG, if possible	Included on Agenda 6 2 17	The ICAC Meeting Facilitator forward information on the CAMS Program activities to the committee members.	ICAC facilitator	connected TMSG with the Business Development Group
12	Agenda Notification							

Attachment 1 – ICAC Agenda Submission and Meeting Action Register – Page 3 of 4

13	Agenda Notification	Neighbour Day and Neighbourhood Party Kit	TCC CP&D staff member Jo Bentley-Davey to discuss with ICAC about upcoming Neighbour Day 'friendliest neighbour competition' promotional event. Neighbour Day is Australia's annual celebration of community, bringing together the people next door, across the street or on the next farm for a beer, a barbie, or just a cuppa. Held on the last Sunday in March each year. The TCC Neighbourhood party kit has been identified as a complimentary project and is a natural fit with Neighbour Day initiative. Therefore we would like to invite the Chair and members of ICAC to be part of the promotional event planned for March 3rd 2017. In particular to promote and reactivate the Neighbourhood Party Kit. This promotional event will include Relationships Australia and other very neighbourly organisations (such as Conservation Volunteers, Life Without Barriers - Casserole Club) and community groups running Neighbour Day activities as an opportunity to promote their activities.	Community Planning and Development (CP&D) would love for the Chair and members of ICAC to discuss the opportunity to piggy-back onto the Neighbour Day promotional event and be involved in the reactivation of the Neighbour Party Kit. CP&D invite the chair of ICAC to announce the winners of the 'friendliest neighbour competition' on March 3rd and for ICAC members to join in. Event Name: Neighbour Day - Friendliest Neighbourhood Competition Presentation Event. Event time and Date Friday 3rd March 2017 (tentative). Location: Bulletin Square, Flinders Street, Townsville CBD. Time 10am to 12pm (presentation 10.30am).	agenda item presented by Jo Bentley-Davey on the 6/2/2017.	ICAC facilitator sent out an email with the link to the Neighbourhood Party Kit and asked for feedback on the kit and for organisations to promote the event. A committee recommendation was put forward by the group with will be listed below as a new item 18.	ICAC facilitator	Email sent to ICAC committee members with the NPK attached.	
14	Agenda Notification	Short Story Competition	Idea for a Townsville Short Story Competition. For different age groups and abilities? Maximum 2000 words? Each story, fiction, non-fiction, must encapsulate the inclusive aspects of Townsville, prize to be won, work to be spread via social media etc, everyone to be included, highlights the community perception of inclusivity here in Townsville.	I would like to hear a discussion on the viability of a competition like this and decide if this is something we could run this year.	To be included on upcoming agenda April 2017	Working group to be established in collaboration with the potential oral history project agenda item to seek interests from school to be involved	ICAC facilitator	Have started the conversation with an interested school	
15	Agenda Notification	Potential Oral History Project	ICAC could be a vehicle to promote a cross-generational story-telling/oral history project. Would a large project involving various individuals and community groups and community volunteers. The goal of the project would be to create inclusion through sharing life histories and local history/stories.	Ideas sought from committee about the potential of this project. Seek support for ICAC to be part of a potential community led working group. Would be a community led project, could be eligible for support through TCC's grants program (on application) or other grant funding opportunities.	To be included on upcoming agenda April 2017	Working group to be established in collaboration with the potential short story project agenda item to seek interests from school to be involved	ICAC facilitator	Have started the conversation with an interested school	
16	Agenda Notification	TCC to become White Ribbon Workplace Accredited	I would like to see Townsville City Council become White Ribbon Workplace Accredited	I would like this item to be approved so that the White Ribbon Workplace Accreditation Process can start as it will take at least 2 years for the process to be completed. Therefore at this meeting I would like to see a time frame put in place to start this process with certain goals reached along the way to ensure we are on point	To be included on upcoming agenda date TBC	To do some further investigations on what it entails to become apart of the organisation and to organise a speaker from White Ribbon to come and talk to the group.	Cr Cook	Presenters from WR gave a presentation to ICAC and members voted to support WR within Council and have it as an action from the meeting.	
17	Meeting Action	NDIS workshop	Main issues raised by Committee faced while dealing with NDIS	A collaborative working group to hold a workshop with suitable NDIS representatives and interested ICAC members	To be organised in March	To collate a list of issues and restrictions that ICAC members are experiencing with NDIS and facilitate a workshop to find pathways to overcome the main issues.	ICAC facilitator	Working group temporarily on hold	
18	Committee Recommendation for council	TCC to provide funding for auspiced neighbourhood parties	To be discussed at the next Council meeting	Council to consider funding within the 2017/18 budget for council auspiced neighbourhood parties	To be added to the report to Council as an Officers recommendation	Council to discuss the consideration to providing funding within 2017/18 budget for council auspiced neighbourhood parties			
19	Meeting Action	Queensland Building Plan consultation session	distribute the Queensland Building Plan consultation session and survey information to the committee members			Email Queensland Building Plan to committee members and for committee members to provide input.	ICAC facilitator	Email sent with link to Queensland Building Plan to ICAC committee for input	
20	Meeting Action	Group Share Point	Facilitator to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	a group share point is established for ICAC		to investigate setting up a group share point such as Google Group to allow committee members to share information in between meetings	ICAC facilitator		
21	Agenda Notification	Deaf Services Queensland	The Youth Network has been doing work with Deaf Services Queensland over the last 3 years to make sure that our youth activities are accessible for the Deaf and Hard of Hearing community. To have a representative from Deaf Services Queensland to come to the next meeting and present th work they do and how we can move forward collaboratively on this issue.	I would like to see a working group set up our of ICAC to see how your activities are accessible for the Deaf and Hard of Hearing community can happen across all community events in townsville.	To be included on upcoming agenda 4/6/2017	Recommendation was sent to Council to consider and was approved to investigate the options of including a more Deaf inclusive service at Council events	ICAC facilitator	recommendation was sent to the CCDC committee and was approved	
22	Agenda Notification	The Village Community Centre	At The Village in Oonoonba we have an 1800m ² building that will be purchased and converted into a community facility. We are running a series of community consultations over the coming months culminating in an Open Day in July. We are seeking input from individuals, organisations and businesses regarding the scope of services and activities that can be offered from this space ensuring it is considerate and inclusive of the local community needs.	* Site visits scheduled by individuals to showcase the space and its possibilities		Information to be sent out to the committee members and members encouraged to go to the open day and partake in an inspection of the building.			
23	Agenda Notification	Accessibility in Townsville	-Council recognises accessibility as a priority problem in Townsville and is seeking assistance from ICAC to develop a collaborative response to this issue	Nominations from ICAC to form part of the working group. -Advice regarding additional working group membership from external organisations. -Advice regarding what the scope of the working group should be.		Working groups to be established and committee to include accessibility on the ICAC Action Plan			
24	Agenda Notification	White Ribbon Accreditation	White Ribbon representative from Brisbane to address Committee to outline WR Work Place Accreditation process followed by Q & A from members.	At conclusion and after further discussion I would like to know if committee is willing to support process or not.	Held over till August meeting		Cr Cook	Presenters from WR gave a presentation to ICAC and members voted to support WR within Council and have it as an action from the meeting.	

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25	Adenda Notification	Townsville Sign	Sign to be placed in a prominent location in Townsville, Grant from the Commonwealth Games, 10 letters to represent different communities in Townsville	Looking to have suggestions for which 10 groups best collectively describe "Townsville". Groups must be overarching/holistic (ie "Sporting" as opposed to "The Cowboys", "Defence" as opposed to "The 3RAR")		Committee gave suggested groups for the letters of the signs and suggest contact persons for each community group to represent.		
26	Adenda Notification	Race youth Revolution Community Engagement	To come to ICAC to discuss the upcoming event and opportunities for the group to participate.			information to be sent out to the committee		
27	Adenda Notification	Townsville City Bus Hub	Council to come and talk about the upcoming project and any opportunities the group has to get involved and give feedback		Held over to August meeting			11 August Simon Ormes gave an update to ICAC on the City Bus Hub
28	Meeting Action	Race youth Revolution Community Engagement	To send around contact details for Sarah Staunton to the members and circulate Race Youth Revolution flyer.			Facilitator to send around Contact details to the committee		
29	Meeting Action	The Village Community Centre	To circulate The Village Flyer and powerpoint presentation to members.			Facilitator to send around The Village Flyer and powerpoint to the committee	ICAC facilitator	E-mail sent to Committee
30	Meeting Action	Accessibility in Townsville	That the Committee consider including accessibility as a priority action on the ICAC action plan; and That the Committee consider creating a working group that can help identify the gaps in our community that Council can fill			The Committee agreed to include accessibility as a priority action on the ICAC Action Plan. That ICAC Meeting Facilitator to email the Committee the details for the working group to allow Committee members to consider their interest in being a part of the working group	ICAC facilitator	E-mail sent to Committee
31	Meeting Action	NDIS - Changing Lives, Changing Communities	Update on the latest NDIS workshop			Facilitator to send around the update as time did not permit to give an update.	ICAC facilitator	E-mail sent to Committee
32	Adenda Notification	wheelchair accessibility on Flinders street	Majority of pubs and Shops in Townsville City and Flinders st specifically, are not wheelchair accessible. Discriminates against anyone who has an electric chair, or chair to big to handle the steps, in most cases this is just one step	Topic to be adressed outside of the ICAC forum and redirected to appropriate department as it is a legislative planning matter.				
33	Meeting Action	Townsville City Bus Hub				Invite project team back to present an update at the next ICAC meeting	ICAC facilitator	
34	Meeting Action	White Ribbon Accrediation				Recommendation put to Council to consider and investigate becoming White Ribbon Accredited	ICAC facilitator	