



TCC Information Asset Register

INFORMATION ASSET BASIC ATTRIBUTES

Information Asset Identifier	Information Asset Name	Information Asset Description
IA0001	12d settings	Survey settings for 12d program
IA0002	3-Point Water Security Solution Dataset	All project related information for the Haughton Duplication Pipeline, the Recycled Water Reuse Scheme and Water Smart Package
IA0003	ABS Building Lodgement Dataset	Australian Bureau of Statistics requires that all Building lodgements have mandatory data captured and sent to them each Month. This is a legislative requirement and separate to information captured by Councils for the processing of lodgements (captured as an attribute in PnR against the application)
IA0004	Accounts Payables Dataset	Creditors, including future payment details, invoices
IA0005	Aerial Photography Library	Current and Historical Aerial Photography of Townsville LGA, Contours, Imagery
IA0006	Animal Management Dataset	Animal management records including Animals Register, Animal Management Customer Request Register (including animal complaints), excess animal approvals, fostering approvals and Kennel Approval Register
IA0007	Apprentices and Trainees Register	Apprentice and trainee information, including stages, progress, allocation of tools, TAFE dates, contract registration details

IA0008	Archival and retrieval log	Record of all requests for archiving and retrieval of Council records
IA0009	Asset Drawings	Electronic copies of all drawings available
IA0010	Asset Lifecycle Delivery	Activities across the lifecycle of assets to enable the organisation in providing services to the community.
IA0011	Asset Strategy and Planning	This aligns an organisations asset management activity and the outputs from its assets with its overall organisational objectives.
IA0012	Audit & Risk Committee agenda	Agenda items for Councils quarterly Audit & Risk Committee meetings
IA0013	Audit findings dataset	Internal Audit findings management
IA0014	Automated Systems Historical Dataset	Historical data for automated systems for Townsville Water & Waste
IA0015	Axon Body Worn Camera	Footage captured by Axon body worn cameras
IA0016	Bank Guarantee Register	Bank Guarantees, internal register, safe custody
IA0017	Body Worn Camera Footage	Body worn camera (BWC) footage is recorded by officers during the regulation and enforcement of local, state and federal laws. Footage includes the documentation of physical evidence and interactions with the public that may be relevant during Council officers' duties. Footage is archived and may be retrieved for Right to Information requests from the public or used as evidence in legal matters.
IA0018	Booking Documentation	Booking related documentation including event agreements, run sheets, Risk Management Plans, insurance, information contained in emails
IA0019	Branding Guide	Branding guide for TCC documentation
IA0020	Budget Dataset	Budgets for all Council

IA0021	Building Application Dataset (Local Government as Assessment Manager)	Building application information with Local Government as Assessment Manager, including Building Application Register as Assessment Manager, and Building Application Register as Assessment Manager for Properties outside of the Townsville City Council area
IA0022	Building Approval Lodgement Dataset	Building approval lodgement information with Local Government as the Local Authority, including Private Certification Building Approval Lodgements and State Government Owned Properties Building Approval Notification
IA0023	Bulk Waste Collection Dataset	Bulk waste collection data (typically Roro bins) including transfer station bins and commercial customers, truck routes and run sheets
IA0024	Bushfire Layer	Identifies fire breaks within Council area
IA0025	Business Licensing Register	Annual licence registration/renewals, inspection documentation, and various association links to Name, Address, Memo and Charge data tables. Sensitive data includes contact phone numbers and service address details. Includes Personal Appearance Services and Food Licensing
IA0026	Business Systems Reports Catalogue	Council Business Systems' Report Templates and Instances (Discoverer, Business Objects, Tech 1, Crystal Reports etc)
IA0027	Cadastral Fabric Dataset	Land, Property, Suburbs, Rivers and Streams. The Cadastral Fabric is a foundational dataset collection including land parcels, property boundaries, roads and suburb boundaries. The datasets contain both spatial and attribute information
IA0028	Campaign calendar	Campaign log and campaign calendar (forward planner)
IA0029	Capital Works Program Scheduled Dataset	Capital Works Program scheduled to crews and timings
IA0030	CCTV Assets Fixed Locations List	CCTV fixed locations
IA0031	CCTV Footage	CCTV Footage captured and stored

IA0032	Cemetery Plot Dataset	Information pertaining to cemetery plots including reservations of graves, charging, funeral arrangements, personal details, plots and availability
IA0033	City of Townsville Art Collection and Art in Public Spaces Collection Dataset	Information relating to artwork, ceramics, cultural materials, public art, street art, environmental metrics, donations, Cultural Gifts Program, procurement
IA0034	Civil Maintenance Program Scheduled Dataset	Series of program maintenance identified and scheduled for various assets, locations, agreements with external clients and special events
IA0035	Commercial Leasing	Leases/ Licences for council owned buildings and or land including maintenance and or Structural improvements based on individual agreements.
IA0036	Community and Cultural Asset Register	Swimming pools, equipment in or at TCC places and spaces that are not part of the Fleet Asset Register; IT Equipment Asset Register; Council Property and Building Dataset, Portable and Attractive Items Asset Register or Open Spaces (Parks) Equipment Asset Register.
IA0037	Community Intelligence Reports	Social analysis to inform decision making
IA0038	Complete SURVEY database	Survey Jobs Database
IA0039	Concrete Register	Strength and consistency SLUMP testing,
IA0040	Concurrence Agency Referrals Register	As required under the Planning Act. Request for Concurrence Agency referral decision from Council in regards to development, including Request for Building over Near Services
IA0041	Consideration of Superseded Planning Scheme Request Application Dataset	Request to apply Superseded planning scheme to development application prior to lodgement
IA0042	Contact Centre Call Recordings and Transcripts	Recorded voice calls received by the Contact Centre and kept for period of 6 weeks for training purposes. Includes transcripts.

IA0043	Contract Dataset	Physical contracts, ECM registered documents, Contracts register, Tender documentation, Sole Supplier List
IA0044	Contractor Management System (CMS)	Management of all Contractors (including Consultants, Trainers, Visitors)
IA0045	Contractors key register	Sign-in and sign-out register of contractors who have used a building access key
IA0046	Corporate Document Metadata Dataset	Metadata on documents stored in the ECM system (created by each user)
IA0047	Corporate Records Library	Information, metadata, workflow history of the records
IA0048	Council Asset Infrastructure Contribution and Agreement Register	Data includes Infrastructure Charges Register and Infrastructure Agreements Register
IA0049	Customer Complaints Register	Official Complaints Management System (CMS); administrative access complaints regarding a process or decision made by council (does not include Staff complaints)
IA0050	Customer FAQ Response Library	Responses (Knowledge base) to customer frequently asked questions (FAQs) on Council processes, information and urgent corporate announcements. Data stored within CLIVE - LIVE Pro
IA0051	Customer Service Request Dataset	All customer service request data relating to CRMs (Customer Request Management) in Property & Rating (P&R) from customer interactions such as call centre calls, front counter transactions and Click2Chat, emails
IA0052	Delegation Register	Register that delegates responsibilities from the CEO to staff (is not the same as financial delegation)
IA0053	Demographic Dataset	Statistical and demographic data
IA0054	Density Testing	Density & Compaction testing
IA0055	Development Application Dataset	Development application data including Material Change of Use, Reconfiguring of a Lot, Operational Works and Development Permit for Building Work Application Registers

IA0056	Development Approval Compliance Dataset	Record of Development Approval Compliance, Plan of Survey, and Bank Guarantees and Cash Bonds
IA0057	Dinamic Cone Pentromitra (DCP) Log (Sarah)	DCP Log, Dinamic Cone Pentromitra, Calafornia Bearing Ratio
IA0058	Disaster Management Dataset	Spatial mapping layers, tasking and operational data, plans and procedures, contact lists, grant funding, research and studies, LDMG (Local Disaster Management Group) governance, LDCC (Local Disaster Coordination Centre) training and exercises, TCC ERG (Emergency Response Group) governance, promotional material, asset spreadsheets
IA0059	E Petition register	Public website - current e petitions and decisions once made
IA0060	Economic Activation Dataset	Information pertaining to key economic groups and functions as well as programs to deliver economic activation
IA0061	Economic Dataset	Contains the key statistics and information for the city's economic health indicators, policies and strategies, lists of indigenous business enterprises and capabilities, city's economic resilience economic data. Including Defence
IA0062	Elected Official Speeches Dataset	Data collected from Function Forms (Mayoral and Councillors versions), drafts and final versions, presentations, and any other research material, run sheets, attendees
IA0063	Emails to Learn and Qualification email inboxes	Queries from employees across TCC relating to training and feedback
IA0064	Emergency management content	
IA0065	Employee Loyalty Program Dataset	Employee Loyalty Program Partners
IA0066	Employee Record Dataset	Employee details including residential address, postal address, next of kin, bank account information, classification levels, history, professional development plans, travel, qualifications, licences, tickets, employment contracts, payroll details, leave, resumes, applications, etc

IA0067	Employee Relations Dataset	Disputes, grievances, award, enterprise agreements, complaints/allegations against employees, investigations concerning employees, disciplinary cases
IA0068	Enforcement Register	Show Cause and Enforcement actions after investigation process to ensure compliance with relevant legislation or local laws
IA0069	Enterprise Energy Integrator Dataset	Data produced by the Enterprise Energy Management System (EEMS). A digi-physical (digital and physical) system of people, technology, data and information that creates simplicity and certainty within the complex and uncertain world of Energy Management. This system collects and integrates energy data from electricity accounts, sensors, meters, building management systems, data bases, weather, micro-climate (including temp, humidity, wind, radiation) and people (including TCC staff, contractors, energy utility). This integrated data is then transformed into patterns of useful and meaningful information that can be visualised to communicate, involve and build capacity of TCC staff and management to engage in optimised decision making and actions towards reducing energy costs, improving productivity and generating positive environmental and social outcomes.
IA0070	Enterprise Energy Integrator Results	Optimised energy information derived from the Enterprise Energy Integrator Dataset for decision making, cost reduction, maintenance reduction
IA0071	Enterprise Risk Register	Council Enterprise Risk Register

IA0072	Environmental Integrator Dataset	Environmental Data Integrator. Sensor, collector and integrator of multi-variate granular environmental data from multiple different sources including environmental sensors, energy meters/sensors/databases, electricity accounts, building management systems (BMS), urban and natural waterways/wetlands water quality, tidal levels, weather stations, groundwater monitoring, wild animal (including flying foxes, crocodiles) monitoring and accounting/transaction information.
IA0073	Environmental Integrator Results	Environmental Data Integrator results. Optimised environmental information derived from the Environmental Integrator Dataset for decision making, cost reduction, maintenance reduction.
IA0074	Environmental Monitoring (Drones) Videos	Video from remote piloted (drone) environmental monitoring of coastlines, waterways and other natural areas where it would be disadvantageous for people to enter. Reduces risks to humans, reduces costs and provides a previously unseen perspective of remote or inaccessible areas (i.e. finding flying-fox colonies, viewing beaches from a different perspective)
IA0075	Environmentally Relevant Activities Register	Includes Environmentally Relevant Activities Register of Applications, Register of Annual Returns under the EPA, Register of Submitted Plans of Operation under the EPA, and Register of Environmental Authorities including Surrendered, Suspended or Cancelled Authorities
IA0076	Event Brief Dataset	Includes data from event overviews, risk assessments, events, databases, contacts, run sheets, quotes, site maps, activities, programs, food vendors, entertainment suppliers, event logistics, event budgets

IA0077	Event Logistics Register	List of event equipment
IA0078	Exemption Certificate Register	Exemption request for development to not need to meet specific requirements or to be excluded from specific requirements as part of the approval process
IA0079	External Plant Hire Registered Panel Suppliers (RPS)	External Plant Hire Contractor Rates, Insurances, Licences, etc
IA0080	Facilities Management	Operation and maintenance of council occupied buildings, public amenities, other council owned assets that are not leased.
IA0081	Fees & Charges Register	Consolidated list of all Council's fees and charges both internal and external
IA0082	Festival & Events Sponsorships Dataset	Includes data from A-List, SMART City's Breakfast, Corporate, Strand Ephemera, NAFA (North Australian Festival of Arts), and Mayor's Christmas Tree Appeal databases and TCC Events; Also includes agreements, sponsor's logos, budgets
IA0083	Fibre Optic Asset Register	Fibre Optic Cables and Pits
IA0084	Financial Delegations Register	The register of delegations includes the specific section of legislation delegated to CEO, Directors, General Managers, Managers and other key positions.
IA0085	Financial Performance Dataset	A collection of financial information from ledgers and source information (including Actual vs Budget, Community Financials, Treasury Report)
IA0086	Fixed Asset Register - Financial	Financial information on assets, lifecycle
IA0087	Fleet Asset Register	Vehicle, Plant, Fees/Charging
IA0088	Fleet Dataset	Renewal Model, Book Value, Whole of Life, Residual, Maintenance and Servicing
IA0089	Flood Modelling Information Request Register	Requests from Development Industry for latest flood modelling data

IA0090	Fraud and Corruption Register	Register to manage Fraud and Corruption cases
IA0091	Friends of the Gallery Membership Register	Contact details of Friends of the Gallery members
IA0092	Fuel Transaction Dataset	Fuel transactions, plant/vehicle usage, fuel storage information
IA0093	Full Council/Standing committee agendas and Meeting Minutes	The published meeting agendas and minutes from ordinary, special Council and standing committee meetings
IA0094	Future Cities Digital Dataset	Contains information for delivery of Smart Townsville and other digital initiatives
IA0095	Future Cities Project Management Dataset	Delivery of all works associated with Townsville City Deal and Townsville 2020 project
IA0096	Gallery Statistics Dataset	Statistical data related to gallery exhibitions, including visitation, program attendance, launch attendance and outreach programs
IA0097	General/Service Ledger Dataset	General Ledger (GL) structure
IA0098	Geo Technical Sample Testing Registers	Pavement investigations, full scope lab testing
IA0099	Gift Declarations Register	A list of council officer's declarations of gifts received
IA0100	Grants and Sponsorship Funding Agreements	Council's grants and sponsorship program and delivery data to manage applications, approvals and acquittals for Council approved applications
IA0101	Graphic Design Briefs	Original brief document and accompanying images and documents for an artwork request, including requirements for related acknowledgements and logos
IA0102	Graphic Design Package and Working Documentation	Packaged files of material needed for graphic design artwork, fonts, images, working file for each artwork
IA0103	Hazard and Risk Registers	Register of hazards and risks for each Council section (individual registers held by representatives within each section)

IA0104	Health & Wellbeing Dataset	On-site treatment, healthy eating options, non-work injury rehabilitation & Return to Work, employee sponsorship, Fitness Passport, flu vaccines, Vaccinations, Health Monitoring (RCS/Face Fit), etc
IA0105	Health, Safety and Training (HST) Framework	Responsibilities, Management Systems, HST (Health, Safety and Training) Annual Plan, notifications to WHS QLD, reports, workplace inspections, minutes, reports, corporate policies and procedures, work instructions and forms. SERVE Pages (https://serve.townsville.qld.gov.au/hr/health-and-safety)
IA0106	Health, Safety and Training (HST) Performance Dataset	Statistical data on health safety and training performance for whole of Council
IA0107	Historic Right of Burial Certificates	Original records of reservations for graves within Townsville cemeteries prior to 2011
IA0108	Impounded Animals Register	Register of animals that move through the Animal Shelter (including current status of animal), as specified by <i>Local Law No. 2 (Animal Management) 2011</i>
IA0109	Incident Register	Details of any hazard, near miss or injury that is reported through internal incident management reporting processes throughout whole of Council
IA0110	Information Asset Register	The complete listing of all council information assets
IA0111	Information Privacy Register	Information Privacy access applications
IA0112	Injury Management	Rehabilitation and Return to Work plans
IA0113	Insurance Register	Register of insurance claims

IA0114	Integrated Environmental Operations Results	Results generated from Integrated Environmental Management System (IEMS) for reporting purposes. TCC internal system of environmental policies, permits, information, solutions and capacity building activities that cause positive change across the organisation not by heavy compliance, rather capacity building and preventative and proactive decisions and actions by the people themselves.
IA0115	Interests of a Councillor and Their Related Persons Register	Register of councillor's interests as per 171b Local Government Act 2009
IA0116	Interests of the Chief Executive Officer or Senior Executive	Register of Chief Executive Officer and or Senior Executive as per Section 292 of the Local Government Regulation 2012
IA0117	Internal Audit Management Meeting Documentation	CEO Meetings, staff meetings
IA0118	Internal Audit Planning Documentation	Internal Audit Planning, Support Register, Research/Scope Documentation
IA0119	Internal Audit Projects	Internal Audit Projects, Research/Scope, Documents, Draft Report
IA0120	Internal Audit Reports	Reporting, Draft Report, Final Report to Audit & Risk Committee
IA0121	Internal Audit/Audit & Risk Committee Governance	Guidance Material, Reviews, Annual Reporting, Quarterly Meetings minutes, Action items)
IA0122	Internal Communications Asset Register	A register of all assets relating to internal communications including noticeboards and screens
IA0123	Inventory Dataset	Stores catalogue, stock on hand, average costs, bin locations, preferred suppliers
IA0124	Irrigation Network Dataset	Data relating to Council's irrigation system (Irrinet)

IA0125	Isentia Media	Video and audio files downloaded from Isentia and retained for historical purposes. Meltwater only stores media files online for 30 days
IA0126	IT Contract Register	Manages all IT contracts
IA0127	IT Equipment Asset Register	IT Services physical assets (software and hardware)
IA0128	Key Management	Inventory of keys for council assets
IA0129	Key Stakeholder Contact Register	Major projects which key stakeholders are impacted from Council's works. Includes point of contact details, stakeholder issues and concerns
IA0130	Knowledge Base Articles	The collection of procedures, environment and background information around implementation and support of Council systems
IA0131	Laboratory Analyses Dataset	Laboratory analyses dataset contained within Laboratory Information Management System (LIMS)
IA0132	Laboratory Paper System	Laboratory Paper System
IA0133	Lake Paluma Campsite Dataset	Booking and payment data for campsites at Paluma Dam
IA0134	Lansdown PDIA model	Financial model to support Lansdown PDIA pricing
IA0135	Lansdown water supply model	Financial model to support Lansdown water supply pricing
IA0136	Learning Management System (Dataset) - PLATCORE	Training catalogue, training records, skills matrix, Training Needs Analysis (TNA), training material development
IA0137	Liabilities Dataset	Liabilities - What the community owes including loans, employee entitlements, suppliers, etc
IA0138	Libraries & Galleries Staff Roster	Staff roster for Libraries and Galleries
IA0139	Library Bibliographic Register (Library Catalogue)	Structured data relating to library materials including books, audio-video, photographs, local history
IA0140	Library Membership Register	All personal and contact details of library members (including family relationships, next of kin, guardianship)

IA0141	Library Program Attendance Dataset	List of all Library events (including date, time, place, presenter, topic, personal details of attendees, ticketing system)
IA0142	Library Public Computer and Printing Dataset	Data from public computer booking system, and sending and releasing of print jobs
IA0143	Library Statistics Dataset	Circulation statistics, program attendance and locations, door counts, branch and outreach service data, online services data, community copier data
IA0144	Library Transactions Dataset	Record of all library loans, charges, reservations, requests, message, item status for all library members and items
IA0145	LiDAR Library (Aerial)	Current and Historical Aerial LiDAR data and imagery
IA0146	LiDAR Library (Terrestrial)	Current and Historical Terrestrial LiDAR data and imagery
IA0147	Liveability Study Dataset	Citizen-centric approach to understanding people's values, aspirations as a resident; navigate/connectivity within the City and key hubs
IA0148	Liveability Study Results	Results of what people value about place; navigate within the City and key hubs
IA0149	LMS dataset and training materials	Information relating to the build and update of course material that is also stored in Platcore (LMS), certificates, attendance sheets with signatures, photographs of employees
IA0150	Local Laws Officer Diary (Black Books)	Black Books are physical diaries issued to Local Laws Officers, for the purpose of maintaining contemporaneous field notes for regulation and compliance purposes. The issue and return of diaries is managed and tracked, as their contents can be required in a Right to Information request, or can form a body of evidence in a legal matter.
IA0151	Long Term Financial Forecasting Model	Long Term financial forecasting model
IA0152	Lost and Stolen Items Register	Register for lost or stolen TCC items

IA0153	Mailchimp eNewsletter Distribution Lists	Mailchimp eNewsletter distribution lists for electronic direct marketing (EDM) information-based and subscriber-based
IA0154	Major Projects Documentation and Correspondence	Project specific documentation and correspondence relating to the management of major projects within council
IA0155	Marketing Advertising and Partnership Contracts	Contracts negotiated between Marketing and external organisations for Townsville media (i.e. Duo Magazine, Grant Broadcasters)
IA0156	Marketing Artwork Specifications Dataset	Listing of sizes and formats for artwork creation requirements, and accompanying specs sheets
IA0157	Marketing Artwork Templates	Collection of templates for various artwork, signage etc
IA0158	Marketing Collateral	Artwork (combination of images, text and layout/format requirements) used to promote Council initiatives/activities
IA0159	Marketing Digital Assets Register	A register of all digital assets owned by Council that can be utilised around Townsville for marketing (i.e. Digital billboards, TV screens)
IA0160	Marketing Hard Assets Register	A register of all physical assets owned by Council that can be utilised around Townsville for marketing (i.e. Flag poles, Poster boards). Includes dimensions
IA0161	Marketing Images Library	Images used Council-wide for marketing purposes (current and historical)
IA0162	Marketing Publications	Publications created for the community by the Council
IA0163	Marketing Videos	Videos used to promote Council for marketing, media and educational purposes (current and historical) on websites, YouTube channels, social media, etc
IA0164	Media Contact List	List of local and national media contacts
IA0165	Media Partnerships Calendar	A calendar of all media booked

IA0166	Media Releases	Emails and Word documents containing text of media releases for Council. Media Team write and distribute media releases, and Digital Team upload and archive
IA0167	Media Responses	Responses to specific media enquiries resulting from media releases (i.e. questions from media). Media Team write and distribute media responses
IA0168	Media Vision	Edited and unedited media (videos, photos, audio, vision packs) to accompany media releases
IA0169	Mosquito Information Dataset	Repository of adult and larval mosquito surveillance and monitoring locations where field data is entered against the relevant sites. Data is required to be recorded and reported upon under corporate and statutory obligations. Mosquito Information System (TITUS)
IA0170	Name and Address Register (NAR)	Customer name and address register (internal and external customers)
IA0171	Natural Assets Library	Natural assets of Townsville region including animal and plant species, habitats, location, bird watching, eco-tourism, re-vegetation, accommodation information, and management practices such as fire and weeds. Stored in the Natural Asset Database; this resource is a non-profit public education tool developed by Townsville City Council to raise community awareness of the natural environment of Townsville and the wider North Queensland region. Includes many photographs and maps
IA0172	Online Form Content Submissions	Have your say platform. Data submitted to Council via Formsite including survey results, event registrations, image uploads for competitions, and competition submissions

IA0173	Operating Expenses Dataset	Expenses go out for employee costs, materials, utilities, services, depreciation and financing costs to deliver community services. Excludes capital spending
IA0174	Operating Revenue Dataset	Includes utility revenue, fees and charges, rental income, rates, other revenue sources. Excludes capital income
IA0175	Organisational Change Dataset	Organisational change related material including introduction to leadership and change sessions, pillars of a high performing team, change communication
IA0176	Organisational Development Dataset	Organisational Development Plan, Organisation Development recommendations
IA0177	Organisational Structure Dataset	Position details, organisational chart, vacancies, establishment structure, position costings
IA0178	Outdoor Dining Register	Outdoor dining assessment, applications and licences
IA0179	Parking Permits	Issuing of Parking Permits for businesses and residents in the CBD area as per application and local laws
IA0180	PEMS Transactional Parking Register	PEMS Transactional Parking Register
IA0181	Penalty Infringements Register	Penalty Infringement Notices (PIN's). Various association links to Name, Address, Memo and Charge data tables. Sensitive data includes contact phone numbers and service address details. Parking information imported from state transport departments are only to be accessed for the purposes of PIN recovery and abandoned vehicle procedure
IA0182	Performance Management Dataset - Corporate	Performance reporting against operational plan
IA0183	Performance Management Dataset - People	Career Development Plans, Individual Development Plan
IA0184	Performing Arts Staff Roster	Staff rosters for Performing Arts Front of House and Technical teams
IA0185	Petitions Register	A record of the petitions Council has received and progress
IA0186	PIVOT	GPS Data base management Software

IA0187	Plan Index	To search and display council and non-council plans
IA0188	Planning and Development Certificate Register	As required under the Planning Act, includes limited, standard and full certificates
IA0189	Planning and Development Pre-Lodgement Meeting Requests Register	Record of meeting requests with public including record of minutes of discussion
IA0190	Planning and Development Property Information Dataset	Development, plumbing and drainage information requiring notification process for property owners, potential property owners and other areas of Council requiring information to make decisions into the future. Includes property alert, memo, attributes and requisitions
IA0191	Planning Scheme Overlays and Zoning Mapping Dataset	Spatial mapping of Planning Scheme data, overlays and zonal requirements of properties within mapping system
IA0192	Planning Scheme, Master Plans and Policy Dataset	Townsville City Planning schemes both current and historic, includes overlays and zonal information, precinct data for properties and assessment criteria. Includes Register of Community Infrastructure Designations in the Townsville City Plan, Register of Interim Land Use Plans under the Economic Development Act (EDA), Register of Planning Scheme Amendments in the Townsville City Plan, Register of Proposed Development Scheme or Proposed Amendment under the Economic Development Act (EDA), and Local Government Infrastructure Plan (LGIP) Dataset
IA0193	Playground Inspection Reports	Records the outcome of routine inspections of playgrounds performed by qualified playground inspectors. Also includes inspections in response to customer complaints / vandalism.

IA0194	Plumbing and Drainage Dataset	Plumbing and drainage (hydraulics) data including Plumbing and Drainage Application Register, Register of Back Flow Devices Testing Program Lodgement, Council Inspection Records of Auditable Plumbing and Drainage Notifiable Minor Works, and Register of Details of Onsite Sewerage and Greywater Facilities
IA0195	Pool Exemption Register	A register of pools who have a valid exception under the <i>Building Act</i> for exemption from swimming pool fencing rules for disability or impracticality reasons.
IA0196	PoolCar Booking Dataset	Booking data related to Council's fleet of pool cars
IA0197	Portable & Attractive Item Register	Inventory of Council owned PAI under \$5,000
IA0198	POSE Fleet Heavy Plant Register	To identify all heavy plant utilised by POSE (Parks, Open Spaces and Environmental)
IA0199	POSE Fleet Minor Plant Register	To identify all minor plant utilised by POSE (Parks, Open Spaces and Environmental)
IA0200	POSE Maintenance Program Scheduled Dataset	Produces the work program on a weekly basis for crews within POSE (Parks, Open Spaces and Environmental)
IA0201	Position Description Dataset	Position description relevant to each position in the business
IA0202	Priority Development Area (PDA) Development Application Dataset	Priority Development Area (PDA) development application data including PDA Material Change of Use, PDA Reconfiguring of a Lot, PDA Operational Works and PDA Development Permit for Building Work
IA0203	Proactive Patrol Operational Dataset	Proactive Patrols are performed using iAuditor software on mobile devices. The operational dataset is the results of patrols undertaken
IA0204	Procurement Transactional and Analytical Dataset	Financial transactions linked to fields required for Procurement analytics

IA0205	Procurement Working Documentation	Documents, file notes and analysis supporting Procurement activities including reports
IA0206	Project Financials Dataset	Cost collection system and capitalisation; Purchase Orders, Work Orders, Header Work Orders, Sub Work Orders, Contracts, RFT numbers, RFQ numbers; resources, workgroups, work units, budgets, claims, variations, Parent Numbers, Project Numbers, Asset ID
IA0207	Project Management Framework	Project info, including framework; PPM tool (Project Online), delivery of capital plan
IA0208	Project Management Office Documentation and Correspondence	Project Specific documentation and correspondence relating to the management of council projects.
IA0209	Property Management Emergency Response	ERP, Pre event Planning, event management
IA0210	Protocol & Events Invitation A-List Dataset	Contact information of A-List people for invitations for events including Defence Force, Government, Businesses, Politicians, Community, Faith Organisations, ATSI, and Corporate
IA0211	Psychographic Dataset	Data relating to community's values, needs and aspirations
IA0212	Public Website Content	Data relating to Council's public websites, including structure, navigation, and shared and unique content (some content not stored in any location other than on website/s). Excludes embedded apps
IA0213	Purchase Card Dataset	Purchase card (credit card) management for all of Council
IA0214	Purchasing Dataset	Purchase Orders, Requisitions (including inventory), vendor information
IA0215	Quality Assurance POSE Inspections Results	To collate the results of park and open space inspections
IA0216	Radiation Possession Licence	Radiation Possession Licence.
IA0217	Rates Dataset	History, valuations, rating income, water income, ownership
IA0218	Receipting module (Customer)	Receipts for money received for whole of Council. Physical cash, cheques, EFTPOS.

IA0219	Receipting module (Finance)	Payments received via BPAY, Bpoint, Australia Post Direct to Bank, Centrelink
IA0220	Receivables Dataset	Debtors and trust
IA0221	Recruitment Dataset	Number of positions advertised, candidates applied, interviews held, relocation, reference checks, offers made/accepted, TCC internal and external job vacancies, labour hire
IA0222	Register of Councillor Conduct	Formal complaints regarding inappropriate Councillor conduct
IA0223	Remuneration Dataset	Pay run data, employee master file data, allowances, deductions, leave, superannuation, fingerprints, timesheets, EBA and Award conditions, award interpretation (Kronos rules)
IA0224	Residential Waste Collection Dataset	Residential waste collection data (typically wheelie bins) including bin collection routes, zones, drivers, trucks, collection notes, bins confirmed (collected), bins failed (not collected), reasons for bins failed, proof of service, and Waste and Recycling calendars for website
IA0225	Resolutions of Council to delegate decisions to the CEO	Register of council decisions delegating decision to CEO
IA0226	Resource Recovery Dataset	Information on waste deposited at landfill, related carriers, clients, vehicles, contracts, sites, transactions. Data from weighbridges including client, waste carrier, vehicle rego, weight, time, waste type, source, destination and compliance records
IA0227	Resource Recovery Operational Performance Dataset	Plant and process performance records, analysis, reports, KPIs etc for Waste using Residential Waste Collection Dataset, Bulk Waste Collection Dataset, and Waste & Resource Recovery Dataset
IA0228	Right to Information Register	Right to Information applications

IA0229	Roadwork Approval Inspection Register	Roadworks records for applications, approvals and inspections carried out. Includes residential and commercial crossovers, Work Zone Permits, Hoarding, Gantry and Scaffolding
IA0230	SERVE Content	Data relating to Council's intranet, including structure, navigation, and shared and unique content (some content not stored in any location other than on website/s). Excludes embedded apps
IA0231	Service Contracts	Contracts for services, e.g. buildings, assets
IA0232	Shutterstock Images Library	Images owned and able to be owned on Shutterstock subscription
IA0233	Sign shop	Production, Installation and design of signage. manage and schedule resources to facilitate timely response and completion of projects to ensure agreed time, cost, quality, integrity, safety and environmental targets are met. Work closely with Marketing and Communication officers to ensure all approved signage is in strict adherence to Councils Graphic Standards Guidelines..
IA0234	SIM PINS spreadsheet	Listing of all Data SIM cards relating Survey
IA0235	Sister Cities Dataset	Includes contact lists, event briefs, run sheets, agreements, event budgets, strategic plans, and marketing collateral
IA0236	Social Impact Assessments	Mechanism to assess and understand human impacts in decision making
IA0237	Software Renewals Register	Manages all TCC software support and maintenance renewals
IA0238	Staff Phone List	Staff Contact Directory used in inSPIRE from the iPhone database
IA0239	Survey Data	All Council Survey Data
IA0240	Survey Dataset	Historical control and feature survey data
IA0241	Survey Monkey Results	Data captured through Survey Monkey including analytics

IA0242	Talent Release Forms	Talent Release Forms for any type of talent (person/people) for photography or video (permissions)
IA0243	TCC and Marketing Fonts	Fonts purchased or owned that are required for creation of new or updating of ongoing materials (Meta, Toronto Subway, etc)
IA0244	TCC Branding Guidelines and Graphical Objects	Guidelines on usage of the brand and assets required to utilise it such as logos, top and tail, patterns
IA0245	TCC Energy and Resource Management Framework (ERMF)	Energy and environmental resource information systems architecture for interconnecting, integrating and building intelligence across multi-level and multi-source data/information systems, smart technology and people across council to break-down real and perceived silos (people and information), optimise resources, find patterns within information, identify anomalies to reduce costs across council, improve productivity, optimise decisions and results as well as generate environmental outcomes across economic and social dimensions.
IA0246	Tender and Quotation Dataset	Information relating to tender responses, evaluation plan and RTA
IA0247	Test and Tag Records	Test and tag records for whole of Council
IA0248	Ticketing Dataset	Records of ticket purchases for performances and outside events made using Patron Base software
IA0249	Townsville Online (Planning) Lodgement Dataset	Registered user details, application material and record of lodgement submitted through the Townsville Online Lodgement System (TOLS). Additionally, a record of initial acceptance of material is retained in TOLS

IA0250	Townsville Smart Infrastructure and Sustainable Energy (SISE) Framework	A transformative system of interrelated small-scale and demonstrated Smart Infrastructure and Sustainable Energy Management Projects that when activated through investment and implementation - generates and accumulates capital driving economic productivity, where capital is reinvested into the system driving the scaling up of the system towards City-wide transformation of energy.
IA0251	Tradewaste Approvals, Inspections and Rates Billing Calculations Register	Council records and register of properties that have a current Approval for Tradewaste, in addition to records inspection program and rating charging calculations for rate billing cycle
IA0252	Transportation of Structures on Roads Request Register	Request for comment prior to the moving/removal of structures on council roads. Inclusive of relevant checks (heritage)
IA0253	Tree Inspection Reports	Records the outcome of inspections of trees performed by qualified arborists
IA0254	Tree Planting Register	Identifies new locations for replacement tree plantings, and in response to trees removed.
IA0255	Trees Layer	Identifies location of trees throughout the city
IA0256	TSC3	Survey Data Recorder
IA0257	TSC7	Survey Data Recorder
IA0258	UbiPark Register	Register for Parking App Customers
IA0259	Vector Mosquito Operational Dataset	This is an operational system for the management of vector control requirements
IA0260	Venue Support Staff Roster	Staff rostering used by Venue Management and Protocol & Events Teams

IA0261	Venues and Open Space Booking Dataset	Bookings and arrangements for use information for TCC controlled venues (including community centres and Council owned and operated premises/facilities) and open spaces (parklands, foreshore and open water available for weddings, events and sporting activities)
IA0262	Wang History Dataset	Legacy data from the old Wang database (pre-2001) is still being accessed by Planning and Development. Information regarding Development applications and Building applications
IA0263	Waste Pricing Model	Captures and analyses resource recovery information (financial and non-financial) to calculate Net Required Revenue (NRR)
IA0264	Wastewater Operational Performance Dataset	Plant and process performance records, analysis, reports, KPIs etc for Wastewater
IA0265	Wastewater Operations Asset Condition Dataset	CCTV inspections, monitoring and testing results, analysis and reports
IA0266	Wastewater Operations Smoke Testing Dataset	Smoke testing programs, entry and defect notifications, inspection reports
IA0267	Water Consumption Dataset	Water consumption measured from water meter readings and visualised by tariff type (domestic, commercial, TCC, schools, sporting fields)
IA0268	Water Operational Performance Dataset	Plant and process performance records, analysis, reports, KPIs etc for Water
IA0269	Water Pricing Model	Captures and analyses water and wastewater information (financial and non-financial) to calculate Net Required Revenue (NRR)
IA0270	Website Analytics	Analytical data on website performance and user behaviour for all TCC owned websites.
IA0271	Wild Horse Sighting Register	Identifies location of wild horses as reported by the public in Council app

IA0272	Work Experience	<p>Dataset of school-based students wanting to gain insight into local government. Information is collected ad hoc via a formiste and enters L&D via Qualifications inbox Information collected</p> <ul style="list-style-type: none"> - Name - Date of Birth - Contact - Phone Number/Emails - Guardian Contact - Name/Emails/Phone Number - Organisation Contact - Email/Phone Number - Signatures - Student, Organisation Contact, Other Teams, etc - IDs - MyRapid/CMS
IA0273	Work Order Dataset - Facilities Maintenance	Work order details for property management facilities
IA0274	Work Order Dataset - Fleet Maintenance	Work Order details for Fleet Maintenance (including date, requirements, priority, allocation)
IA0275	Workers Compensation Dataset	Workers' compensation claims, medical records, common law proceedings
IA0276	Workforce Dataset	Length of service, demographic profile including age, gender, indigenous (% identified), disability, first language spoken at home, headcount, position FTE, labour-hire employees, employment status, employees acting, visa holders, resignations, new starters, turnover