



# **ARTS AND CULTURE ADVISORY COMMITTEE**

## **REPORT**

**THURSDAY 4 APRIL 2019 AT 9.00AM**

**TOWNSVILLE STADIUM**

## Advisory Committee Members >>

Councillor Colleen Doyle  
Councillor Verena Coombe  
Councillor Russ Cook

Committee Chair  
Townsville City Council  
Townsville City Council

Gavin Findlay  
Terri Brabon  
Dr Barbara Cheshire  
Hillary Coyne  
Carol Dall'Osto

Australian Festival of Chamber Music (AFCM)  
Theatre iNQ  
Visual arts educator and practising artist  
Dancenorth  
Musician (Professional accompanist), Australian Concerto and  
Vocal Competition (ACVC)  
Practising artist and Art Gallery owner  
Barrier Reef Orchestra, NQ Opera and Music Theatre  
La Luna Youth Arts  
Townsville Eisteddfod Inc  
Practising Visual Arts  
Townsville Creative Technologies College  
Full Throttle Theatre Company  
Townsville Choral Society

Dr Sylvia Ditchburn  
Judy Hunter  
Hilary Martin  
Jeffrey Nielsen  
Dr Anneke Silver  
Bjarne Ohlin  
Madonna Davies  
Sonia Warrell

Non-member ACAC support role:

Julie McTaggart

Meeting Facilitator, Community Development Officer, Community  
Programs, , Townsville City Council

Donna Jackson

Principal Inclusive Communities, Future Cities Office, Townsville  
City Council

Katie Boyd

Coordinator Performing Arts, Community Engagement & Cultural  
Facilities, Townsville City Council

Judith Jensen

Team Manager Arts, Townsville City Council

Dr Jonathan McBurnie

Creative Director Galleries, Townsville City Council

## ACKNOWLEDGEMENT OF COUNTRY

The Townsville City Council would like to acknowledge the Bindal and Gurambilbarra Wulgurukaba peoples as Traditional Owners of the land on which our Council operates. We pay respect to Elders past, present and future and value the traditions, culture and aspirations of the first Australians of this land. We acknowledge and hold in great significance the valuable contribution that Traditional Owners have made and continue to make within the Townsville Community.

## Goals and Objectives of Townsville City Council >>

### Corporate Plan >>

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#### Goal 1 - A Prosperous City

Deliver a strong and innovative economy for Townsville with sustainable growth and support for local jobs and businesses.

Objectives that identify our strategic intent:

- 1.1 Support local businesses, major industries, local innovation and employment growth.
- 1.2 Promote our economic and geographic strengths and market Townsville as a vibrant destination for commerce, education, research, tourism, entertainment and lifestyle.
- 1.3 Plan, support, provide and advocate for infrastructure and investment that supports innovation, residential and economic growth.
- 1.4 Maximize opportunities for economic growth by building and maintaining effective partnerships.

#### Goal 2 - A City for People

Enhance people's experience of Townsville as a liveable and vibrant city by providing services that support the growth of an inclusive, knowledgeable, active, safe and healthy community.

Objectives that identify our strategic intent:

- 2.1 Provide services and local infrastructure that meet community expectations, support growth and provide for the needs of our community.
- 2.2 Improve the liveability of Townsville and encourage active and healthy lifestyles by providing accessible public facilities and community infrastructure.
- 2.3 Improve the vibrancy of Townsville by supporting the community's access to, and participation in, a range of artistic, cultural and entertainment activities.
- 2.4 Enhance community knowledge of and access to council services to improve community wellbeing, health and safety.

#### Goal 3 - A Clean and Green City

Create a sustainable future for Townsville through the protection, maintenance and enhancement of our unique, natural and built environment.

Objectives that identify our strategic intent:

- 3.1 Plan, design and deliver sustainable development and support this by actively managing the natural environment and increasing green infrastructure, at both a city, suburb and place level.
- 3.2 Develop and implement long term solutions for the management of water and waste that are socially, financially and environmentally sound.

#### Goal 4 - A Simpler, Faster, Better Council

Transform the Townsville City Council into a simpler, faster and better council that is easy to work with, and for, and gains community trust by being transparent and managing its resources.

Objectives that identify our strategic intent:

- 4.1 Provide customer-focused services that meet the expectations of our community in a dynamic and adaptive manner.
- 4.2 Ensure that council's plans, services, decisions and priorities reflect the needs and expectations of the community.
- 4.3 Be a valued and committed employer who provides a productive, inclusive and respectful environment for staff and the community.
- 4.4 Improve financial sustainability and provide value and accountability to the community for the expenditure of public funds.
- 4.5 Ensure that public funds are expended efficiently and that council expenditure represents value for money whilst supporting the local economy.

## Arts and Culture Advisory Committee

### Purpose of the Arts and Culture Advisory Committee

The Arts and Culture Advisory Committee (ACAC) purpose is to be a peak body of community representatives to provide information and advice about current and emerging arts and culture related matters to Townsville City Council for the purpose of decision-making and planning.

The Committee will conduct much of the investigative and detailed work leading to the provision of advice that will inform the development of a recommendation to council to enable an informed decision to be made.

The Arts and Culture Advisory Committee has been established in accordance with section 264 of the *Local Government Regulation 2012* ("the Regulation").

### ACAC Member interaction with media:

Media (TV or newspaper agencies) may be in attendance at meetings and may wish to speak with committee members. It is important to be aware that as a member of the ACAC you are representing and speaking on behalf of your organisation. We would advise that you seek confirmation as to your organisation's media policies, and inform the Meeting Facilitator if you have any issues / concerns.

### 5.8.6 Audio or video recording of a meeting – as per Townsville City Council, Code of Meeting Practice

Only authorised persons may make an audio or video recording of a meeting in accordance with Section 35 of Local Law No. 1 (Administration) 2011.

A person is authorised to make an audio or video recording of the meeting if the Chairperson consents to the recording being made. A record of the Chairperson's consent made in the minutes of the meeting (or the report of a committee meeting) is "written consent" for the purposes of Section 35 of Local Law No. 1 (Administration) 2011.

**REPORT                    ARTS AND CULTURE ADVISORY COMMITTEE**

**DATE                      Thursday 4 April 2019**

**ITEMS                    1 to 7**

**PRESENT**

|                          |                                                                                                    |
|--------------------------|----------------------------------------------------------------------------------------------------|
| Councillor Colleen Doyle | Committee Chair                                                                                    |
| Councillor Russ Cook     | Townsville City Council                                                                            |
| Councillor Verena Coombe | Townsville City Council                                                                            |
| Dr Anneke Silver         | Practising Visual Arts                                                                             |
| Dr Barbara Cheshire      | Visual arts educator and practising artist                                                         |
| Carol Dall'Osto          | Musician (Professional accompanist), Australian Concerto and Vocal Competition (ACVC)              |
| Gavin Findlay            | Australian Festival of Chamber Music (AFCM)                                                        |
| Jeffrey Nielsen          | Townsville Eisteddfod Inc                                                                          |
| Judy Hunter              | Barrier Reef Orchestra, NQ Opera and Music Theatre                                                 |
| Kellie Williams          | Umbrella Studio Contemporary Arts                                                                  |
| Madonna Davies           | Full Throttle Theatre Company                                                                      |
| Mark Smith               | Townsville Community Music Centre                                                                  |
| Sonia Warrell            | Townsville Choral Society                                                                          |
| Dr Sylvia Ditchburn      | Practising artist and Art Gallery owner                                                            |
| Terri Brabon             | Theatre iNQ                                                                                        |
| Hilary Martin            | La Luna Youth Arts                                                                                 |
| Dr Jonathan McBurnie     | Creative Director Galleries, Townsville City Council                                               |
| Mark Wrobel              | Acting Manager Community Engagement, Townsville City Council                                       |
| Katie Boyd               | Coordinator Performing Arts, Community Engagement and Cultural Facilities, Townsville City Council |
| Julie McTaggart          | Meeting Facilitator, Community Development Officer, Future Cities Office, Townsville City Council  |
| Judith Jensen            | Team Manager Arts, Townsville City Council                                                         |
| Rebecca Pola             | Community Safety Officer, Townsville City Council                                                  |

**GUESTS**

|                    |                                                              |
|--------------------|--------------------------------------------------------------|
| Tony Fitzsimmons   | Practising Artist                                            |
| Lachlan Welsh      | Production Manager, Townsville City Council                  |
| Margaret Robertson | Townsville Community Information Centre                      |
| Sally Butler       | Demographic Social Planning Officer, Townsville City Council |
| Kirsty Geaney      | Senior Planning Officer, Townsville City Council             |

**APOLOGIES**

|                 |                                                                                     |
|-----------------|-------------------------------------------------------------------------------------|
| Bjarne Ohlin    | Townsville Creative Technologies College                                            |
| Hilary Coyne    | Dancenorth                                                                          |
| Rosalind Sailor | Townsville Aboriginal and Torres Strait Islander Cultural Centre                    |
| Stacey Gibson   | General Manager Community Engagement and Cultural Services, Townsville City Council |
| Jeff Jimmieson  | Special Projects Manager, Townsville City Council                                   |
| Ian McIntosh    |                                                                                     |
| Tom Aubrey      |                                                                                     |

### **Opening of meeting**

The Chair, Councillor C Doyle opened the meeting at 9.00am.

### **Acknowledgement to Country**

The Meeting Facilitator provided the Acknowledgement to Country.

### **Statement by Meeting Facilitator - Disclosure of interests**

Following recent changes to the *Local Government Act 2009* the Meeting Facilitator reminded Councillors of their obligations for disclosing conflicts of interests and material personal interests for items on the agenda.

### **Disclosure of interests**

There were no conflicts of interest or material personal interests declared.

Gavin Findlay requested something in writing to explain the disclosure of interests matter. The Meeting Facilitator and the Chair, Councillor C Doyle agreed to this request.

The Chair, Councillor C Doyle provided a verbal explanation.

### **Apologies and leave of absence**

Apologies were noted.

### **Membership update - Application received from Tony Fitzsimmons**

The Chair, Councillor C Doyle referred to the application received from Tony Fitzsimmons to be a member of this Committee.

### **ACTION:**

**It was MOVED by Councillor C Doyle, SECONDED by Hilary Martin:**

"that Tony Fitzsimmons become a member of this Committee."

**CARRIED**

### **Katie Boyd**

The Chair, Councillor C Doyle advised that Katie Boyd, Coordinator Performing Arts is leaving Council and Townsville. Katie provided an overview of her new position in Cairns. Councillor Doyle thanked Katie for all the work she has done at Council and all ACAC Members wished her well.

### **Confirmation of minutes**

The Committee confirmed the minutes of the previous meeting held on 6 December 2018.

## **Correspondence**

The Meeting Facilitator provided an overview of the recent correspondence with regards to this Committee.

## **Business arising from the minutes**

### **Action Register – Update on outstanding items (Meeting Facilitator)**

See Attachment 1 – ACAC Agenda Submission and Meeting Action Register.

An update on the ACAC Agenda Items and the Action Register was provided which included an update on the following agenda items:

#### **(a) New Regional Gallery**

The Meeting Facilitator and the Team Manager Arts provided an update on the proposed gallery. The Team Manager Arts has spoken with Jaqui Bohn Principal, Projects, Future Cities. A new regional gallery is not off the agenda however it is not in the current capital budget. Discussions are ongoing.

Dr Anneke Silver requested that it be noted in the minutes that the gallery is a high priority.

Terri Brabon requested that it be noted in minutes that the gallery is still a priority for this Advisory Committee.

The Committee members expressed their concerns that we have not got a new gallery yet.

The Chair, Councillor C Doyle acknowledged the support of the Committee for the gallery.

The Meeting Facilitator advised that updates on development of the cultural centre and from discussions on a new gallery will be provided as available.

#### **(b) Art Gallery Directory**

ACAC Member Sylvia Ditchburn spoke about the Art Gallery Directory and Trail that has been worked on and proposed by some art gallery owners in Townsville. The Team Manager Arts commended them on the work and encouraged them to continue to talk to the Arts Team and Communications and Marketing Team in Council about adding it to the Townsville Trails and Tours app and on Council's website.

## **Councillor V Coombe took a seat at the meeting during the following item.**

### **Item 1. Presentation - Rate your neighbourhood - Townsville City Council Liveability Study**

Sally Butler, Demographic Social Planning Officer and Kirsty Geaney, Senior Planning Officer provided a presentation on Rate your neighbourhood - Townsville City Council Liveability Study, which included the following information:

- Townsville City Council has teamed up with PLACESCORE to conduct liveability surveys throughout Townsville;
- the surveys will capture what attributes the Townsville community believes makes an ideal neighbourhood by rating community values and neighbourhood performance;

- this is community engagement for the future; data driven, rigorous, representative and able to be used for multiple projects not just one. It saves time, money and improves the effectiveness of the engagement in driving changes that are valued; and
- the first survey opens Monday 29 April and closes Sunday 26 May.

**Item 2. Presentation -  
Update on North Australian Festival of Arts  
Update on Northern Fringe Festival**

Lachlan Welsh, Production Manager, Council provided a presentation on an update of the planning for the North Australian Festival of Arts and the Northern Fringe Festival in July 2019.

**Item 3. Civic Theatre and Riverway Arts Centre - Overview of damage caused by monsoonal event and restoration works**

The Team Manager Arts provided an overview of the damage caused by the monsoonal event to the Civic Theatre and Riverway Arts Centre and an overview of the restoration works.

The Team Manager Arts acknowledged Katie Boyd for the amazing job she has done in relocating/cancelling the shows.

**Item 4. Madonna Davies - New position as Regional Arts Services Network Officer**

Madonna Davies provided information on her new position as Regional Arts Services Network Officer including projects she will be involved in and the purpose of this position.

**Councillor R Cook, the Demographic Social Planning Officer, the Senior Planning Officer and Production Manager vacated the meeting.**

**Item 5. Action Plan - Actions in focus**

**1.1 Recognition of achievements and involvement of the arts community  
(ACAC - Collaborate)**

**1.1.1 Design a recognition strategy**

Judith Jensen, Team Manager Arts provided an overview of the proposed Arts Recognition Strategy and the recommendations in her report. The Team Manager Arts requested feedback from the Committee members on the proposed Arts Recognition Strategy.

The Committee members provided feedback / discussed the proposed Arts Recognition Strategy. It was also suggested to have two travelling scholarships annually for young arts practitioners across the sectors.

**Gavin Findlay vacated the meeting.**

The Chair, Councillor C Doyle sought the Committee's approval for the proposed Arts Recognition Strategy to proceed forward to Council. Councillor Doyle put it to the vote to commence it this year (July proposed) with a view to refining it, or



commence it next year.

**ACTION:**

That Committee supports the proposed Arts Recognition Strategy proceeding forward for endorsement by Council and that it commences this year.

**The Team Manager Arts vacated the meeting.**

**Presentation – Townsville Community Information Centre**

Margaret Robertson, the Acting Manager Townsville Community Information Centre, provided a presentation on the data/directories that the Community Information Centre manages and how they can work with the Committee on the following actions:

- 1.2.1 Register of Local Artists (Council - Lead Agency) (ACAC – Collaborate)
- 3.2 Develop a Register of Venues suitable for Arts activities (Council - Lead Agency) (ACAC – Collaborate)

The Committee discussed how to progress these deliverables.

The Meeting Facilitator sought interested Committee members for working groups to discuss the Register of Local Artists and the Register of Venues.

The Chair, Councillor C Doyle encouraged the Committee members to have a look at what is on the Community Information Centre website so that they know what information is currently available.

The Acting Manager Community Engagement advised that the review of 'What's on' has stopped and provided the reason for this.

**Item 6. Discussion on community recovery following the monsoonal event**

The Chair, Councillor C Doyle advised that Councillor V Coombe can connect you with business recovery. For human and social recovery liaise with Councillor Doyle.

The Meeting Facilitator provided an overview of the recovery committees and task groups and referred to the community organisations wellbeing survey of how the organisations were impacted. The Meeting Facilitator indicated that if there is anything you want to tell us about please let us know.

**Item 7. General Business**

**(a) Grants and partnership funding**

The Committee members raised questions / expressed concerns with regards to the grants and partnership funding and the fact that it is a new process now.

The Acting Manager Community Engagement and the Chair, Councillor C Doyle responded to the questions/concerns.

The Grants and Partnerships Team will be holding workshops on grant applications as they have done in the past including workshops on the Regional Arts Development Funding.

**Next meeting – Thursday 6 June 2019**

**Agenda items due – Thursday 9 May 2019**

**Venue – To be advised.**

The Chair closed the meeting at 11.39am.

**COUNCILLOR C DOYLE  
CHAIR**

**Attachment 1 – ACAC Agenda Submission and Meeting Action Register – Page 1 of 16**

| <b>Arts and Culture Advisory Committee - Agenda Submissions and Meeting Action Register</b> |                                                                |               |                                                      |                                                                                                                                                                                                                                                          |                                                                                                                                           |                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                             |
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| Item Number                                                                                 | Agenda Notification OR Meeting Action                          | Date received | Agenda item/Action Topic Title                       | In less than 200 words (dot point preferred), provide a brief description of the topic you would like discussed by the Advisory Committee.                                                                                                               | In less than 100 words (dot point preferred), outline how you would like the topic to be resolved or supported by the Advisory Committee. | Meeting date assign | Action to occur                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Outcome                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | By Whom                                                     |
| 1                                                                                           | Agenda Submission - Information only (no discussion necessary) | 25.11.2016    | Suggested criteria for assessment of Arts Facilities | Suggested Criteria for assessment of Arts Facilities in the Expressions of Interest<br>1) Location (access for users and public/room for growth<br>2) Practicality in terms of purpose and function<br>3) Implications for long-range strategic planning | Recommendation to Council to enable an informed decision to be made                                                                       | 07.02.2017          | Tabled as information only as part of this register of agenda submission and actions ACAC meeting 07.02.2017                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | COMPLETED - No Further Action                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Meeting Facilitator Julie McTaggart                         |
| 2                                                                                           | Agenda Submission - For Discussion/Decision                    | 06.12.2016    | Perc Tucker and Pinnacles Galleries Governance       |                                                                                                                                                                                                                                                          |                                                                                                                                           | 07.02.2017          | Discussed at 07.02.2017 meeting - link to Agenda Item received 02.02.2017 - Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources - Jeff Jimmieson. Creative Director Position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place. At 03/08/17 Meeting Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks. | Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. <b>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting. Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting. ACAC Members informed by email 10/11/17 of new creative Director Galleries - Lee-Ann Joy, Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17 COMPLETED</b> | Meeting Facilitator Julie McTaggart & ACAC Chair - Cr Doyle |
| 3                                                                                           | Agenda Submission - For Discussion/Decision                    | 06.12.2016    | Petition from the Arts Action Group                  |                                                                                                                                                                                                                                                          |                                                                                                                                           | 07.02.2017          | As Above                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | this item to be kept as a standing agenda item and information/update from Cr Doyle (Chairperson) and Operational Staff to occur at Future Meetings. <b>AS ABOVE. COMPLETED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Meeting Facilitator Julie McTaggart                         |

|   |                                                                |            |                                                                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |            |                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                |
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| 4 | Agenda Submission - For Discussion/Decision                    | 15.12.2016 | Delay in Council Funding Decisions                                           | Those who applied in the September Funding round received on 15th December the following notifications: Council is undertaking a further review of grant applications received through this funding round. As part of this review process, you may be requested to provide additional information to council officers on your grant application. This review will mean that you will be notified of the outcome of your grant application outside of the advertised assessment duration of up to 10 weeks.<br>We appreciate your patience waiting for an outcome to your grant application. We will advise you of the outcome when a funding decision has been made on your application by a meeting of Ordinary Council.                                                                                              | Concerns (a) if grants have been properly submitted they should be judged on the information provided. Queries/clarification should fall within the 10 week period. (b) Many grants are predicated on co-funding. Applicants with pending grants from other agencies who would have listed "mid Dec" outcome for this grant may well be disadvantaged. (c) the earliest that these could now be dealt with is the Council meeting at end January, so applicants' event planning delayed into February.<br>Therefore, (a) why has this happened (b) and what steps are being taken to ensure that this is a one-off event. | 07.02.2017 | Council Community Grants Officer Arthur Schulz spoke at ACAC Meeting 07.02.17 about delay in approval of some of the recent grant applications. Councillors present also spoke at meeting – refer Meeting Minutes 7 February 2017.                                                                                                                                                                                                   | COMPLETED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Meeting Facilitator – Julie McTaggart Community Grants Officer – Arthur Schulz |
| 5 | Agenda Submission - For Discussion/Decision                    | 13.01.2017 | Regional Arts Development Fund (RADF)- Community Capacity Building Workshops | As mentioned in the last Orientation meeting, RADF has funds available to provide workshops/education to Townsville's artistic community.<br>Some suggestions are:<br>Creating connections – How to establish partnerships, key success factors and potential pitfalls of partnerships, getting the most out of mentorships and coaching.<br>- Project development – Tips for developing project plans and budgets in line with funding requirements.<br>- Grant writing workshops – How to determine the right grant for you, ensuring your project is 'grant ready', using the right language for successful grants, information gathering and report writing, how to acquire your funds.<br>- Marketing projects and Community engagement – tips and tricks to market your project and engage your target audience. | Seeking input from the industry leaders on the types of subjects and information that should be provided.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 07.02.2017 | Discussed at ACAC Meeting 07.02.17<br>Working group formed to progress workshop planning - 5 ACAC Members expressed interest – refer Meeting Minutes 07.02.17. Working group meeting held 21/04/17. RADF Committee Member also included. Working Group reported back plans and progress at ACAC Meeting 06.06.17.<br>ACAC and RADF Committee Members and Council staff collaborated to deliver further workshops on 5 & 9 September. | Planning and Implementation of RADF Capacity Building Workshop – "Articulating your Idea" on 26 June 2017. Presenters: Kyle Page - Artistic Director Dancenorth and Dr Jonathan McBurnie - Director Umbrella Studio.<br>Further working group meeting to occur July to plan and implement second workshop in August 2017. RADF funding to Council for 16/17 can be utilised until September when Funding Agreement with Arts QLD expires.<br>A further workshop "RADF Grant Writing Workshop" was delivered at 2 alternative times on 5 & 9 September.<br><br>Application by TCC for further funding in 17/18 included provision of further capacity building workshops.<br><br>COMPLETED | Meeting Facilitator – Julie McTaggart and ACAC Members in Working Group        |
| 6 | Agenda Submission – Information only (no discussion necessary) | 20.01.2017 | Townsville's dance community                                                 | Presentation and Question and Answer by Directors of Ann Roberts School of Dance on their current operations, current and future use of performing arts infrastructure.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Information for Councillors and Committee on the nature and extent of the dance community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 07.02.2017 | Invited to ACAC Meeting 07.02.17 -<br>Presentation by Jane Pirani and Andre Reynaud, Ann Roberts School of Dance.                                                                                                                                                                                                                                                                                                                    | COMPLETED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Meeting Facilitator – Julie McTaggart                                          |

|   |                                                                |            |                            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                                            |            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                       |
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| 7 | Agenda Submission – Information only (no discussion necessary) | 31.01.2017 | Pop Up North Queensland    | Umbrella Studios has been successful in an application for Catalyst funding for a pop up festival, and is looking to get this happening ASAP.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Giving ACAC this news and inviting their thoughts will allow each different organisation to consider if this could be an event that could benefit them, and how they might contribute to it.                                                                                                                                                                               | 07.02.2017 | At ACAC Meeting 07.02.17 Dr Jonathan McBurnie, ACAC Member provided an overview of the Pop Up North QLD Festival coming up.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | COMPLETED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Dr Jonathan McBurnie<br>ACAC Memb     |
| 8 | Agenda Submission - For Discussion/Decision                    | 02.02.2017 | Creative Director Position | I would like to table some questions around the new position of Creative Director<br>1. What is the Salary? Will it attract applicants of "Director" calibre?<br>2. Will there be a curator to replace Eric?<br>3. What is the job description?<br>4. Who will be on the interviewing panel for applicants?<br>5. What will be the hierarchical relationship between the "team leader" and the "creative director"?                                                                                                                                                                                                                                                                                              | To be involved at every step.                                                                                                                                                                                                                                                                                                                                              | 07.02.2017 | Discussed at 07.02.17 Meeting – link to Agenda Items received<br>06.12.16 – Creative Director Position. Progress on this matter by Council to this date has resulted in decision to establish Creative Director Position. At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place.<br>At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks. | Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.<br>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.<br>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy<br>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17<br><br>COMPLETED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Meeting Facilitator - Julie McTaggart |
| 9 | Agenda Submission - For Discussion/Decision                    | Nov-16     | NQ Arts Awards             | The NQ Arts Awards were developed by Townsville City Council to celebrate the achievements of all the arts across North Qld. which included Hinchinbrook Shire, Charters Towers Regional Council, Palm Island Aboriginal Shire Council and Burdekin Shire Council. The intention of the awards was to have them hosted by a different council each event which was every two years.<br>Work was completed earlier in 2016 to try and engage other councils to host the awards, Charters Towers expressed interest but due to budget cuts at the beginning of the financial year both Charters Towers and Townsville City Council found they were not in a position to support the awards due to be held in 2017. | Seeking committee's views on how the Arts awards should proceed:<br><ul style="list-style-type: none"><li>• The same process - all art forms celebrated in one event.</li><li>• Look to hold individual events (i.e. visual, performing and literature).</li><li>• Each region manages their own event.</li><li>• Different model.</li><li>• No awards ceremony.</li></ul> | 07.02.2017 | Tabled at ACAC Meeting 07.02.17<br>Not enough time to discuss at 07.02.17 or 06.04.17 Meetings.<br>Discussion to progress as action included in ACAC Action Plan being drafted by Working Group.<br>Action Planning discussion began with ACAC members present at 06.06.17 Meeting.<br>Working Group met 15.06.17.<br><b>Included as Action in ACAC Action Plan</b>                                                                                                                                                                                                                                                                                                                                                    | Included as action in ACAC Action Plan being drafted by Working Group. First draft provided to ACAC meeting 03/08/17 and 2nd draft to meeting 03/10/17. Further draft provided and workshop conducted at ACAC meeting 07/12/17.<br>Further draft provided at 01/02/18 meeting.<br>Support to finalise action plan and begin projects on actions. Special meeting/ Workshop held 16/03/18.<br>Decision on whether Arts Awards will continue and if so, how they proceed. Close of this item by next bi-monthly meeting.<br>Discussion at 05/04/18 Meeting suggesting that a Recognition Celebration night be planned. Meeting Facilitator to send out Expression of Interest to members to be on Working group with Council leading.<br>On agenda for June Meeting for working group to form and do initial scoping of action.<br>Update at 7 June 2018 Meeting<br>This is an Action under ACAC Action Plan. Action 1.1.1 Recognition Strategy. Working Group to be formed and meeting to be called.<br>Update at ACAC Meeting 09.08.18 Deferred currently - Waiting on advice from Arts Team in Council how this fits with development of Arts Strategy. <b>ACAC Meeting 04.10.18 Judith Jensen Team Manager Arts - Visual and Performing gave briefing on development of Arts Strategy . Judith will lead Action Plan Working Group (Action 1.1.1) Meeting called. COMPLETED</b> | Meeting Facilitator - Julie McTaggart |

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| 10 | Agenda Submission - For Discussion/Decision | 13.03.2017 | December Grant round                                         | Can ACAC be advised if applicants have yet received the outcomes of the Grant round that was due to be decided last December and has now been postponed to the end of March? Has this delay had an effect on the cancellation of any applicants' programmes?                                                                                                                                                                                                                                                                                                                                                                                                                                          | That ACAC ensure that Council staff and Councillors fully comprehend the outcomes of such delays. It is the public funding (Local and State especially) that will underpin pitches for corporate sponsorship - as the public funding supplies a "seal of approval/quality" to a corporate making such decisions. Further it will have shot the timelines for many activities to ribbons, I suspect. I urge Council to look to streamline this process as briefly discussed at the last meeting. | 06.04.2017 | (Link to Agenda Item No 4 - completed)<br>Discussed at 06.04.17 meeting - Refer Minutes of meeting. All applicants have received outcome of Grants round. No complaints received about delays.                                                                                                                                                                                                                                                                                                                                            | <b>Agenda Item – COMPLETED.</b><br>Community Grants Program and Processes are under review. Information will be provided when it becomes available.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle |
| 11 | Agenda Submission - For Discussion/Decision | 20.03.2017 | Creative Director Perc Tucker Gallery                        | I'd like to:<br>1/have an update on the job description of this position<br>2/ have an indication of which people will be on the selection panel<br>3/what sort of salary range is offered<br>I'd like to see the pros and cons of these items discussed by the committee                                                                                                                                                                                                                                                                                                                                                                                                                             | It is up to the ACAC to discuss and suggest and for TCC to take note of what the ACAC has to say about it.                                                                                                                                                                                                                                                                                                                                                                                      | 06.04.2017 | Link to previous Agenda items No 2 and 8.<br>At 06/04/17 & 06/06/17 Meetings - Updates provided by A/General Manager Community Resources – Jeff Jimmieson. Creative Director position included in restructure of Council to commence in July 2017. Recruitment and selection will then take place.<br>At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks. | Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.<br><br><b>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.</b><br><b>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.</b><br><br><b>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17</b><br><br><b>COMPLETED</b> | A/GM Community Resources - Jeff Jimmieson                     |
| 12 | Agenda Submission - For Discussion/Decision | 20.03.2017 | Public Art Murals                                            | In discussion on public art murals I'd like the committee to look at this web site and discuss. (ACAC Member - Dr Anneke Silver).<br><a href="http://www.pri.org/stories/2016-08-31/muralist-painting-weeds-represent-margins-society">http://www.pri.org/stories/2016-08-31/muralist-painting-weeds-represent-margins-society</a>                                                                                                                                                                                                                                                                                                                                                                    | Discussion                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 06.04.2017 | Public Art Mural video shown and discussion at 6 April Meeting.                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Public Art Mural video shown and discussion at 6 April Meeting. Link with presentation from TCC - Galleries staff Sarah Monts and Erwin Cruz on Street Art.<br><b>COMPLETED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | ACAC Chair – Cr Doyle & Meeting Facilitator – Julie McTaggart |
| 13 | Agenda Submission - For Discussion/Decision | 03.04.2017 | New Housing Developments - Planning for Community Facilities | The items below are from the State Development Office Business Breakfast which was held in early March. Requesting that someone from Planning at Council or someone from LendLease (Elliot Springs Project) may talk to us on:<br>• How they plan for community facilities<br>• What they see as a neighbourhood centre<br>• How designers within LendLease (or any similar major company) source their information/do their research on what any specific area might need (for instance would one centre have a sprung wooden floor to allow for dance and exercise classes?)<br>• How might they source public art<br>Obviously our focus would be on fulfilling the cultural needs of a community. | Invitation to speakers from Planning in Council or someone from Lendlease (new Elliot Springs Development) to attend next ACAC Meeting for information and discussion.                                                                                                                                                                                                                                                                                                                          | 06.06.2017 | Chairperson deferred agenda item to ACAC Meeting 3 October 2017 as June and August meetings have priority agenda.                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>Simon Walker, Regional Development Manager, Communities, Lendlease presented at ACAC Meeting 3 October 2017</b><br><br><b>COMPLETED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | ACAC Chair – Cr Doyle & Meeting Facilitator – Julie McTaggart |



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| 14 | Agenda Submission - For Discussion/Decision        | 02.05.17             | Further restructuring at Gallery Services                                         | Gallery Services is on the verge of utter breakdown. A skeleton crew is holding a massive program on their shoulders, and no moves have been made to replace those that have departed or made redundant.                                                                                                                                                                                                                                                                                                                                                                                                                                      | Some action, any action, needs to be taken by TCC.                                                                                                                                                                                                                                                                         | 06.06.2017 | Links to Agenda Items 2, 8 & 11. Operational matter – referred to Operational Managers when received.<br>Related to Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes.<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes.                                                      | Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.<br>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.<br>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy<br>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17<br><br>COMPLETED  | Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle |
| 15 | Agenda Submission – For Information and Discussion | 04.05.17             | Townsville City Bus Hub project                                                   | Information for Committee on this project and discussion about link with Arts groups and businesses in city and opportunities for Arts Community.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Invite Simon Ormes, Senior Project Manager – Major Projects, Engineering Services, TCC to present on "Townsville City Bus Hub" project to next ACAC Meeting 6 June 2017.                                                                                                                                                   | 06.06.2017 | Simon Ormes presented to ACAC Meeting 6 June 2017 – Refer to Minutes of Meeting.                                                                                                                                                                                                                                                                                                                              | COMPLETED<br>Design Consultant to be invited to ACAC October Meeting so ACAC can provide further feedback.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Meeting Facilitator – Julie McTaggart                         |
| 16 | Agenda Submission – For Information and Discussion | 09.05.17             | Update on Perc Tucker Gallery's lack of staff                                     | <ul style="list-style-type: none"> <li>• Please supply an update on current staffing for Perc Tucker Galleries – please indicate if there are any further redundancies, or redeployments (either in transition or not yet taken effect) – who is still at the Gallery and in what role</li> <li>• Please explain how the balance of this year's program and especially Strand Ephemera is being staffed and who and how are the programs for 2018-2020 being advanced</li> <li>• Please advise what steps are being taken to fill the "promised" Creative Director position and especially the time frame and the intended process</li> </ul> | To wholeheartedly support a resolution of ACAC that with the national and international reputation of Perc Tucker Gallery about to fall in tatters, that all councilors be called on to restaff PTRG properly and by the end of this year at the latest or declare what they intend to with the Gallery as an alternative. | 06.06.2017 | Links to Agenda Items 2, 8, 11 & 14 – Governance and staffing Perc Tucker Gallery.<br>Operational matter – referred to Operational Managers when received.<br>Related to Council restructure – A/GM Community Resources gave update at 06/06/17 meeting – refer to minutes.<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 and 03/10/17 Meeting – refer to Minutes. | Council Operational Matter. This item is included in a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.<br>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.<br>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy<br>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17<br><br>COMPLETED | Meeting Facilitator – Julie McTaggart                         |
| 17 | Agenda Submission – For Information and Discussion | 15.05.17 (via email) | Update of Performing Arts Facilities following various meetings with TCC & others | *Attachment provided – one page Agenda Item submitted.<br>(Please see below)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | To be included in update discussion at next ACAC Meeting on Performing Arts Facilities/ Feasibility Study - Concert and Recital Hall. ACAC Member Jeff Nielsen to provide feedback and include feedback from Carol Dall'Osto.                                                                                              | 06.06.2017 | Include in agenda of ACAC Meeting 6 June 2017. ACAC Members Carol Dall'Osto and Jeff Nielsen unavailable.<br>Defer to meeting 3 August 2017.<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting on Pure Projects Report and Feasibility Study into Concert Hall by Jennifer Bott – refer to Minutes.                                                            | Defer Agenda Item to ACAC Meeting 3 August 2017<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting on Pure Projects Report and Feasibility Study into Concert Hall by Jennifer Bott which has been released – refer to Minutes.<br><br>COMPLETED                                                                                                                                                                                                                                                                                                                                                                               | Chair – Cr Doyle and A/GM Community Resources                 |

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| 18 | Agenda Submission – For Information and Discussion | 12.07.17 (via email)  | Request for Information on Creative Director Position         | The item I would like to put is as follows:<br>1/ Information about the position of Creative Director at the Perc Tucker Regional Gallery.<br>2/ When will there be action on the implementation of the position?<br>3/ What is the job description?<br>4/ Who is on the interviewing panel? | Request for information/update                                                                                | 03.08.17                                         | Links to Agenda Items 2, 8, 11, 14 & 16– Governance and staffing Perc Tucker Gallery.<br><b>Operational matter – referred to Operational Managers when received.</b><br>At 03/08/17 Meeting - Director Planning and Community Engagement informed that Position was to be advertised that week.<br>– refer to Minutes. At 03/10/17 Meeting Director informed that the final selection is to be completed within a couple of weeks. | Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings.<br><br>Update provided by Jeff Jimmieson A/GM Community Resources at 06/06/17 Meeting.<br>Update provided by Eber Butron Director Planning and Community Engagement at 03/08/17 Meeting and 03/10/17 Meeting.<br><br>ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy<br>Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17<br><br>COMPLETED | Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle |
| 19 | Meeting Action                                     | 03.10.17 ACAC Meeting | Lendlease Social Impact Assessment Report                     | Simon Walker, Regional Development Manager, Communities, Lendlease presented at ACAC Meeting 3 October 2017. He was to provide Elliot Springs Social Impact Assessment Report by Lendlease and other information.                                                                            | Distribution to ACAC Members                                                                                  | Follow up to 03.10.17. Prior to 07.12.17 meeting | ACAC Meeting Facilitator to distribute the information provided by Lendlease to ACAC Members prior to Working Group Meetings and next ACAC Meeting 07.12.17                                                                                                                                                                                                                                                                        | COMPLETED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Meeting Facilitator - Julie McTaggart                         |
| 20 | Meeting Action                                     | 03.10.17 ACAC Meeting | New Housing Developments – Planning for Community Facilities. | Meeting Action: That a workshop be arranged for ACAC committee representatives and other key community stakeholders to provide feedback to Lendlease in planning the community centre to be built at their Elliot Springs development.                                                       | Working group Meeting with Lendlease re opportunity to provide feedback/advice. Plan workshop with Lendlease. | 07.12.17 Report progress                         | Working group Meeting and workshop with Lendlease to be planned.                                                                                                                                                                                                                                                                                                                                                                   | COMPLETED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle |
| 21 | Meeting Action                                     | 03.10.17 ACAC Meeting | Townsville City Bus Hub project                               | Simon Ormes to provide a copy of the Wayfinding Strategy developed by Planning Department in Council for the Waterfront Promenade Project.                                                                                                                                                   | ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.                             | Follow up to 03.10.17. Prior to 07.12.17 meeting | ACAC Meeting Facilitator to distribute the Wayfinding Strategy to ACAC committee.                                                                                                                                                                                                                                                                                                                                                  | COMPLETED<br>Email with information sent to members 8/11/17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Meeting Facilitator – Julie McTaggart                         |
| 22 | Meeting Action                                     | 03/10/17 ACAC Meeting | Townsville City Bus Hub Project                               | That contact details for Simon Ormes be provided to Sylvia Ditchburn (ACAC Member) to allow discussions to occur regarding her mural that is to be undertaken in the city near the City Bus Hub site.                                                                                        | ACAC Meeting Facilitator to provide contact details.                                                          | Follow up to 03.10.17                            | ACAC Meeting Facilitator to provide contact details.                                                                                                                                                                                                                                                                                                                                                                               | COMPLETED<br>Contact details provided by email 08.11.17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Meeting Facilitator – Julie McTaggart                         |
| 23 | Meeting Action                                     | 03/10/17 ACAC Meeting | Draft ACAC Action Plan                                        | The Draft ACAC Action Plan be distributed to the Committee members prior to the next meeting.                                                                                                                                                                                                | ACAC Meeting Facilitator to distribute Draft Action Plan                                                      | Prior to 07.12.17 Meeting                        | ACAC Meeting Facilitator to distribute the latest version of Draft ACAC Action Plan to ACAC Members                                                                                                                                                                                                                                                                                                                                | COMPLETED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Meeting Facilitator – Julie McTaggart                         |



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| 24 | Meeting Action                              | 03/10/17 ACAC Meeting | Guest presenter at next meeting<br>07.12.17                   | That General Manager Community Engagement, Stephen Beckett be invited to attend the next ACAC Committee Meeting on 07/12/17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.                                                                                                                                                                                                                                                                                     | 07.12.17 | ACAC Meeting Facilitator to invite GM Community Engagement to next meeting.                                                                                                       | COMPLETED<br>23.11.17 General Manager Confirmed he would attend 7 December Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Meeting Facilitator – Julie McTaggart                         |
| 25 | Agenda Submission - For Discussion/Decision | 09.11.17              | Update on Cultural staffing for TCC                           | Could the Committee receive a briefing on changes in train or proposed for staff for Perc Tucker and Pinnacles Galleries / Civic Theatre and Riverway Arts Centre / Community Arts Officers / any other position(s) what directly or indirectly affect the cultural life of the City that are administered by TCC?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | For information so that this may inform our thinking and advice to Council.                                                                                                                                                                                                                                                                                     | 07.12.17 | Links to Agenda Items 2, 8, 11, 14 & 16 & 18 – Governance and staffing Perc Tucker Gallery. Operational matter – referred to Operational Managers when received.                  | Council Operational Matter. This item to be kept as a standing agenda item and information/update from Operational Managers and Cr Doyle (Chairperson) to occur as available at future meetings. ACAC Members informed by email 10/11/17 of new Creative Director Galleries – Lee-Ann Joy Stephen Beckett General Manager Community Engagement and Cultural Services gave update on new positions and recruitment at ACAC Meeting 07.12.17<br><br>COMPLETED                                                                                                                                                                                                                                                                                   | Meeting Facilitator – Julie McTaggart & ACAC Chair – Cr Doyle |
| 26 | Agenda Submission - For Discussion/Decision | 09.11.17              | TCC Cultural marketing                                        | Could the MOST SENIOR person responsible for TCC's cultural activity marketing be invited to the December meeting to share their plans for improved marketing for 2018?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | While the topic of arts/cultural marketing has been devolved to a smaller working group and PANQ.I feel that it is very important of the whole ACAC to understand what role TCC sees that it has in the marking of events in its facilities / supported by TCC / not supported by TCC / in order that we all understand TCC's position in regard to this matter | 07.12.17 | ACAC Meeting Facilitator to invite GM Community Engagement to respond to this agenda item at 7 December 2018 meeting.                                                             | COMPLETED<br>General Manager, Community Engagement & Cultural Facilities attended December ACAC Meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Meeting Facilitator – Julie McTaggart                         |
| 27 | Meeting Action                              | 07.12.2017            | Subject matter advise for community facilities infrastructure | <b>COMMITTEE RECOMMENDATION FOR COUNCIL CONSIDERATION:</b><br>1. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consider broad community use in their design of community facilities to achieve a multi-purpose use outcome and maximise community usage (ie building design that incorporates higher ceilings, spring floors, user storage facilities etc).<br>2. Committee recommends that Council continues to encourage Lend Lease Elliot Springs development to consult with local Arts Community subject matter experts in their community facilities design.<br>3. The Arts and Cultural Advisory Committee wishes to identify interest in, and offers to be, a key community engagement point for Lend Lease and future similar development opportunities to increase community benefit and return on community facility infrastructure. | To be a key community engagement point for community facility infrastructure planning                                                                                                                                                                                                                                                                           | 07.12.17 | Recommendation to be taken to next Community & Cultural Development Committee (standing committee) February 2018<br><b>Included in ACAC Action Plan 2018 -2020 (Action 3.1.2)</b> | Following 05/04/18 Meeting - Meeting Facilitator will contact Lendlease to check progress of the Sprout Hub facilities at Elliot Springs. Lendlease to be invited to do an update at June Meeting.<br><br>Dean Patterson or Simon Walker from Lendlease were invited to give an update on the Elliot Springs Sprout Hub at ACAC 7 June Meeting Apologies have been received however they provided a presentation update which was delivered by Meeting Facilitator. Elliot Springs Sprout Hub completed. Lendlease remains in contact with Council re Elliot Springs development. <b>Included in ACAC Action Plan 2018 -2020 (Action 3.1.2) ACAC as engagement point - consultation on community facilities. COMPLETED as Meeting action.</b> | Meeting Facilitator                                           |
| 28 | Meeting Action                              | 07.12.2017            | Team Manager Arts Visual & Performing                         | General Manager Community Engagement & Cultural Facilities committed to circulate Team Manager Arts Visual & Performing position description to the Arts & Culture Advisory Committee once the position is advertised.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | To support distribution throughout the Arts Community.                                                                                                                                                                                                                                                                                                          | 07.12.17 | Position description to be distributed once available                                                                                                                             | COMPLETED 12.12.17                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | General Manager Community Engagement & Cultural Facilities    |

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| 29 | Meeting Action                              | 07.12.17 | TCC organizational structure/key contacts                                  | Committee requested copy of TCC organisational chart or key contact list relevant to their area of interest to assist with understanding roles, responsibilities and new Officers. | Support knowledge and key contacts.                                                                        | 07.12.17                  | To be distributed by email.                                                                                    | <b>Organisational Chart is being updated. Meeting Facilitator will email out to ACAC Members when it is confirmed and available. N/A at 05.04.18, or 07.06.18, or 09.08.18, or 04.10.18 or 06.12.18 Meetings</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Meeting Facilitator                  |
| 30 | Meeting Action                              | 07.12.17 | Civic Theatre operations information during refurbishment period           | Committee requested update regarding close of the Civic Theatre to understand what services will be continuing at the site during the renovation period.                           | Support knowledge within the community                                                                     | 07.12.17                  | Mark Wrobel to be invited to ACAC 1 February 2018 Meeting                                                      | Mark Wrobel A/Team Manager Arts, Visual and Performing provided update on Refurbishment of Civic Theatre at ACAC Meeting 1 February 2018<br><b>COMPLETED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Meeting Facilitator                  |
| 31 | Meeting Action                              | 07.12.17 | 2018 ACAC meeting schedule                                                 | Endorsed by committee for 2018 meetings to continue on 1st Thursday of the relevant meeting month (bi monthly) commencing February 2018                                            | Confirm meetings for 2018.<br><br>Confirmed meetings to be sent as calendar invites.                       | 07.12.17                  | 1. Confirm dates in table.<br>2. Send as part of ACAC December meeting minutes.<br>3. Create calendar invites. | <b>ACAC members have received confirmed 2018 ACAC Meeting Dates in calendar invitations COMPLETED</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Meeting Facilitator                  |
| 32 | Meeting Action                              | 07.12.17 | 2018 meeting commencement time                                             | Committee Member sought consideration for meeting commencement time in 2018 to be changed to 9am.                                                                                  | Chair and Meeting Facilitator will consider this request in planning for 2018.                             | 07.12.17                  | Confirmation will be provided in meeting notice for February 2018                                              | <b>COMPLETED</b> – Team Manager Public Affairs (TCC) provided updates at the February 2018 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Meeting Facilitator                  |
| 33 | Agenda Submission - For Discussion/Decision | 18.01.18 | Review of "What's On" and Review of Townsville City Council Public Website | Councillor requested that Committee be updated on the Review of "What's On" Public Events Calendar and Townsville City Council Public Website                                      | Invitation to relevant Council Officer/ Manager to provide update to ACAC                                  | 01.02.18                  | Invitation to relevant Council Officer/ Manager to provide update to ACAC                                      | <b>COMPLETED</b> – Team Manager Public Affairs (TCC) provided updates at the February 2018 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Meeting Facilitator                  |
| 34 | Agenda Submission - For Discussion/Decision | 18.01.18 | Refurbishment of Civic Theatre                                             | Councillor requested that Committee be updated on Refurbishment of Civic Theatre allowing time for discussion                                                                      | Invitation to relevant Council Officer/ Manager to provide update to ACAC                                  | 01.02.18                  | Invitation to relevant Council Officer/ Manager to provide update to ACAC                                      | <b>COMPLETED</b> – A/Team Manager Arts, Visual and Performing provided update at the February 2018 meeting                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Meeting Facilitator                  |
| 35 | Agenda Submission - For Discussion/Decision | 18.01.18 | Annual Arts Festival                                                       | Councillor requested ACAC to begin discussion about support of an Annual Arts Festival from 2019 in Townsville                                                                     | Initiate discussion of planning of Annual Arts Festival 2019 to follow Arts Fest 2018 – Commonwealth games | Future meeting - 05.04.18 | On agenda for next ACAC Meeting                                                                                | Progress – Cr Coombe discussed item at the February 2018 Meeting.<br>Action – Cr Coombe to convene smaller working group meeting to continue discussion.<br>Progress – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18<br>Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018.<br>Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations.<br>Cr Coombe met with Special Events Team. They will take lead.<br>Team Manager Arts presented update at June 2018 Meeting.<br>09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead.<br>Waiting on advice from Jeff Jimmieson Special Projects Manager.<br>Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting.<br><b>Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will be provided at future meetings leading up to NAFA and Fringe Festival in July 2019</b> | Meeting facilitator<br><br>Cr Coombe |

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| 36 | Meeting Action | 01.02.18 | Team Manager Public Affairs (TCC) contact details. | Request by committee to receive contact details                                                                                                                                                                                                                                                                        | Forward Team Manager Public Affairs (TCC) to ACAC members.                                 | N/A |                     | To be emailed to ACAC Members before meeting April 2018<br><b>COMPLETED</b>                                                                                                                                                                                                                                                             | Meeting facilitator                                                                                    |
| 37 | Meeting Action | 01.02.18 | Festival 2018 webpage link                         | Festival 2018 webpage link to be forwarded to ACAC members.                                                                                                                                                                                                                                                            |                                                                                            | N/A |                     | <b>COMPLETED</b>                                                                                                                                                                                                                                                                                                                        | Meeting facilitator                                                                                    |
| 38 | Meeting Action | 01.02.18 | Civic Theatre refurbishment                        | <b>RECOMMENDATION FOR COUNCILS CONSIDERATION</b><br>– The Committee recommends that the Townville community be given first priority to receive any discarded items identified from the refurbishment.                                                                                                                  | To be presented through Community & Cultural Development Standing Committee (CCDC) process | N/A | Note on CCDC Agenda | Recommendation for consideration put up through Council. Endorsed by Council. March 2018.<br>01.05.18 EOI application for old seating from Civic Theatre emailed out from Coordinator Performing Arts to ACAC members for their interest and to distribute to their networks.<br><b>COMPLETED</b>                                       | Meeting facilitator                                                                                    |
| 39 | Meeting Action | 01.02.18 | Civic Theatre refurbishment                        | <b>RECOMMENDATION FOR COUNCILS CONSIDERATION</b><br>– The Committee recommends installation of fans within the foyer areas of the Civic Theatre building to further improve patron experiences by addressing hot uncomfortable conditions within these existing fronts of house spaces                                 | To be presented through Community & Cultural Development Standing Committee (CCDC) process | N/A | Note on CCDC Agenda | Recommendation for consideration put up through Council. Endorsed by Council. March 2018.<br>Meeting Facilitator to update Coordinator Performing Arts and Team Manager Arts.<br>Feedback to ACAC Meeting 9 August 2018. <b>Recommendation has been taken into consideration in Refurbishment of Civic Theatre.</b><br><b>COMPLETED</b> | Meeting facilitator                                                                                    |
| 40 | Meeting Action | 01.02.18 | Civic Theatre refurbishment                        | <b>RECOMMENDATION FOR COUNCILS CONSIDERATION</b><br>– The Committee recommends professional photography of the City's premier theatre building (Civic Theatre) be captured and used to create promotional story pieces to promote new User Experiences and provide a historical reflection record of the Civic Theatre | To be presented through Community & Cultural Development Standing Committee (CCDC) process | N/A | Note on CCDC Agenda | <b>Feedback from Council Meeting through Chair Cr Doyle at 5 April 2018 Meeting. Operational Managers report that photography of refurbishment is occurring.</b><br><br><b>COMPLETED</b>                                                                                                                                                | Meeting facilitator                                                                                    |
| 41 | Meeting Action | 01.02.18 | Festival 2018                                      | <b>COMMITTEE ACTION</b> – The Committee agreed to support the promotion of Festival 2018 to the broader community by way of sharing social media posts as they occur and spreading the word and excitement of this Festival.                                                                                           | Committee to receive promotional material as developed.                                    | N/A |                     | Links for Festival 2018 media material provided to ACAC Members.<br><b>COMPLETED</b>                                                                                                                                                                                                                                                    | Meeting facilitator / Special Projects Manager – 2018 Commonwealth Games / Team Manager Public Affairs |

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| 42 | Meeting Action (Link to Item 35 and 48) | 01.02.18 | ACAC Action Plan | ACAC Action Plan 1.4 Annual Arts and Science Festival | <p><b>COMMITTEE ACTION</b> – Bjarne Ohlin (Townsville Creative Technologies College) to present previous concepts of place activation associated with an Arts Festival to the Committee at the April 2018 meeting.</p> <p><b>COMMITTEE ACTION</b> – Cr Coombe to convene working group discussion regarding the Annual Arts Festival, and present outcomes of the working group back to the Committee at the April 2018 meeting.</p>                                                                                   | April 2018 meeting<br>On agenda for June Meeting for update<br><b>Update at 9 August Meeting</b> | Return discussion outcomes to full ACAC committee | <p><b>Progress</b> – Annual Arts and Science festival was further discussed at Special Meeting on ACAC Action Plan on 16.3.18<br/>Discussion around 2020 being the target year for the next Festival after Festival 2018.</p> <p>On agenda for ACAC April 2018 Meeting<br/>Discussed briefly at ACAC 05/04/18 Meeting. Discussion supporting 2019 being the target year for the next Festival after Festival 2018.<br/>Meeting Facilitator to discuss with Operational Manager Community Engagement as Council will lead. Link Cr Coombe and ACAC with operations. Report back to 7 June 2018 Meeting.<br/>On agenda for June Meeting for update.<br/>Special Events Team will take lead.<br/>09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead.<br/>Waiting on advice from Jeff Jimmieson Special Projects Manager.<br/>Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting.<br/><b>Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will be provided at future meetings up to NAFA and Fringe Festival in July 2019</b></p> | Bjarne Ohlin<br><br>Cr Coombe |
| 43 | Meeting Action                          | 01.02.18 | ACAC Action Plan | Finalisation of Action Plan and member allocation     | <p><b>COMMITTEE ACTION</b> – Members of the committee to review and provide feedback to the ACAC Meeting Facilitator as to contents of the action table; identify deliverables of interest to your organisation; and/or identify deliverables which your organisation is able to lead.</p> <p><b>COMMITTEE ENDORSEMENT</b> – Members of the committee supported requested to hold a special meeting on 1st March 2018 to specifically discussed and allocate ACAC Action Plan deliverable actions to ACAC members.</p> | Special meeting to be held 1.3.2018                                                              | Organise and invite ACAC members                  | <p>Special Meeting on ACAC Action Plan held on 16.3.18 (Postponed due to rain event)<br/>Aim to finalise - endorsement by ACAC at 5 April 2018 meeting</p> <p>Motion passed at ACAC Meeting 5 April endorsing draft ACAC Action Plan 2018 -2020. Meeting Facilitator to prepare report to Community and Cultural Development Standing Committee and Council for endorsement.</p> <p>Submitted with Report (Minutes) of ACAC 5 April 2018 Meeting for Endorsement at CCD Committee 13 June 2018.</p> <p>ACAC Action Plan endorsed by Community and Cultural Development Committee and Full Council at June 2018 Meetings.<br/>Discussions occurring with operational managers in Council re priorities and operational considerations and timelines.<br/><b>09.08.18 These discussions will continue as part of delivery of ACAC Action Plan</b><br/><b>Closed as Agenda and Meeting action.</b><br/><b>COMPLETED</b></p>                                                                                                                                                                                                                                                                                                                      | Meeting Facilitator           |

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| 44 | Agenda Submission - For Discussion/Decision | Date confirmed -Monday 26.03.2018 | Presentation from Arts Queensland                                                                       | Invitation to Arts Qld to present on updated State framework and priorities for arts and update on Arts Qld funding opportunities. (Invitation has been standing for some time in 2017)                                                                                            | Rebecca Atkinson Executive Director, Policy and Programs accepted invitation to attend ACAC 5 April meeting and will be in Townsville on 5 & 6 April. Council Managers also will meet with her. She will attend Festival 2018 events. | 05.04.18 | On agenda for April Meeting. Link with Managers for opportunities for further discussion. Confirm with Chair Cr Doyle. | <b>Rebecca Atkinson presenting at ACAC Meeting 5 April 2018. COMPLETED - Presented at April 2018 meeting</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Meeting Facilitator Julie McTaggart                  |
| 45 | Agenda Submission - For Discussion/Decision | Friday 23.03.2018                 | Regional Arts Development Funding – Council application to Arts Qld                                     | Verity Bennett, Coordinator Community Programs with Council wishes to speak with ACAC Members about application to Arts Qld for RADF funding in 2018/19 and about Capacity building Workshops to be offered as part of submission.                                                 | Verity Bennett invited to ACAC 5 April meeting.                                                                                                                                                                                       | 05.04.18 | On agenda for April Meeting. Confirm with Chair Cr Doyle.                                                              | <b>Verity Bennett, Coordinator presenting at ACAC Meeting 5 April 2018. COMPLETED - Presented at April 2018</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Meeting Facilitator Julie McTaggart                  |
| 46 | Meeting Action                              | 05.04.2018                        | ACAC as engagement point to support Council in Review of What's On webpage and Council's public website | Councillor Doyle will reconnect with Public Affairs in Council to get an update on the progress of the review of What's On and the Council website, and the availability of ACAC to act as an advisory group and some members to be on the working group. (ACAC Action Plan 2.2.1) | Cr Doyle to follow up with Public Affairs in Council                                                                                                                                                                                  | 07.06.18 | On agenda for June Meeting for update. Confirm with Chair Cr Doyle.                                                    | Update at 7 June Meeting – did not occur. Move to 9 August Meeting. Move to 4 October Meeting. Move to 6 December 2018 Meeting. <b>Awaiting advice from Public Affairs. Invitation to ACAC Meeting when available.</b>                                                                                                                                                                                                                                                                                                                                                       | Chair Cr Doyle & Meeting Facilitator Julie McTaggart |
| 47 | Meeting Action (Link to Item 9)             | 05.04.2018                        | Recognition Celebration Night Working Group                                                             | Meeting Facilitator to send out expression of interest for a recognition celebration night working group. (ACAC Action Plan 1.1.1)                                                                                                                                                 | Meeting Facilitator to send out EOI and add to 7 June 2018 Meeting agenda                                                                                                                                                             | 07.06.18 | On agenda for June Meeting for working group to form and do initial scoping of action.                                 | Update at 7 June Meeting. Time did not allow at June Meeting. This is an Action under ACAC Action Plan. Action 1.1.1 Recognition Strategy. Working Group to be formed and meeting to be called. Update at ACAC Meeting 09.08.18 Deferred currently - Waiting on advice from Arts Team in Council how this fits with development of Arts Strategy. <b>A Working Group led by Arts Team Manager with ACAC Members has been formed around ACAC Action Plan 1.1 Design a Recognition Strategy. Meetings have been held. COMPLETED</b>                                            | Meeting Facilitator Julie McTaggart                  |
| 48 | Meeting Action (Link to Items 35 and 42)    | 05.04.2018                        | Planning for Arts and Science Festival in 2019                                                          | Meeting Facilitator will follow up with operational manager in Council about this project and link with Cr Coombe and ACAC members who have shown interest to be on a planning committee.                                                                                          | Meeting Facilitator will follow up with operational manager in Council                                                                                                                                                                | 07.06.18 | On agenda for June Meeting for update.                                                                                 | Team Manager Arts presented update at June 2018 Meeting. 09.08.18 Update - This Action under Action Plan - Collaborate with Council as lead. Waiting on advice from Special Events Team. Special Projects Manager invited to provide update at December 2018 meeting. Postponed to February 2019 Meeting. <b>February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will be provided at future meetings leading up to NAFA and Fringe Festival in July 2019</b> | Meeting Facilitator Julie McTaggart                  |



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| 49 | Agenda Submission - For Discussion/Decision | 29.04.18   | Invite Performing Arts Museum as guest speaker at future ACAC Meeting | Suggestion to invite guest speakers from the Performing Arts Museum at Jezzine Barracks to speak at a future ACAC Meeting. They are trying to broaden the community knowledge of this facility.                                                                                                                                                                                                                                                                                                         | Meeting Facilitator checked with ACAC Chair – Cr Doyle                                                                                                                                        | 07.06.18 | Mervyn and D'Esley Smith have been invited to ACAC 7 June 2018 meeting                                                                    | Mervyn and D'Esley Smith presented on Performing Arts Museum at ACAC 7 June 2018 meeting.<br><br><b>COMPLETED</b>                                                                                                                                                                                             | Meeting Facilitator Julie McTaggart                       |
| 50 | Agenda Submission - For Discussion/Decision | 21.05.2018 | Proposed performing arts centre/ concert hall                         | Concern expressed about what is happening in regard to a performing arts venue specifically a concert hall. Longer agenda item expressing concern about many years of waiting around a solution and support for a proposal put forward by performing arts groups in Townville some time ago.                                                                                                                                                                                                            | Seeking agenda item for discussion at next ACAC meeting                                                                                                                                       | 07.06.18 | On agenda for 7 June 2018 Meeting. General Manager Future cities invited to do an update on Townsville 2020 including Concert Hall        | Brett Brogan General Manager Future Cities did an update on Townsville 2020 projects and proposed Performing Arts Centre at ACAC 7 June 2018 Meeting.<br><br><b>COMPLETED</b>                                                                                                                                 | Brett Brogan General Manager Future Cities                |
| 51 | Meeting Action                              | 07.06.18   | Baby Grand Piano                                                      | That the Team Manager Arts and the Coordinator Performing Arts consider the feasibility of the proposal for the baby grand piano to be put into a sort of museum collection (possibly foyer at Civic Theatre)                                                                                                                                                                                                                                                                                           | Meeting Facilitator will discuss with Team Manager Arts and the Coordinator Performing Arts.                                                                                                  | 07.06.18 | Team Manager Arts to follow up and respond to ACAC Members when possible.                                                                 | Team Manager Arts and Coordinator Performing Arts are following up on the feasibility of suggestion and options, and will feedback to submitter. <b>COMPLETED</b>                                                                                                                                             | Team Manager Arts                                         |
| 52 | Meeting Action                              | 07.06.18   | Support to Performing Arts Museum                                     | Mervyn and D'Esley Smith of Performing Arts Museum presented at 7 June 2018 meeting. Requested support from ACAC Members and Networks and from Council – e.g. digitisation of their collection.                                                                                                                                                                                                                                                                                                         | Meeting Facilitator will discuss with the Team Manager Arts and the Team Manager Community Engagement to consider the kind of support that could be provided to the Performing Arts Museum.   | 07.06.18 | Team Manager Arts and Team Manager Community Engagement to follow up and respond to Performing Arts Museum and update ACAC when possible. | Team Manager Arts has referred to Libraries Digitisation Officer who has met with Performing Arts Museum and is providing support.<br><br><b>COMPLETED</b>                                                                                                                                                    | Team Manager Arts & the Team Manager Community Engagement |
| 53 | Meeting Action                              | 07.06.18   | RADF Committee & assessment of applications for RADF Funding          | Invite a representative of the RADF Committee to talk about their membership and their role in assessment of applications for funding through Regional Arts Development Fund.                                                                                                                                                                                                                                                                                                                           | Invite to future meeting.                                                                                                                                                                     | 09.08.18 | Meeting Facilitator to invite to RADF Committee Representative to August ACAC Meeting.<br><b>Postponed to a future meeting.</b>           | 09.08.18 Update Deferred - Advice from Coordinator Community Programs Awaiting RADF Funding application result. EOI Process for selecting new RADF Committee to be started soon. <b>10.10.18 New RADF Committee Members announced. 23.10.18 RADF Grant Round opened. Applications close 19 November 2018.</b> | ACAC Meeting Facilitator                                  |
| 54 | Agenda Submission - For Discussion/Decision | 06.08.18   | Play: "North by North West"                                           | Background: We moved to Townsville earlier this year and have been very impressed by the range of "Live theatre" from interstate companies presented by Council as films.<br>- Brisbane Courier Mail (4th August) advertised a play which I think would be a great presentation next year.<br>- Details: "North by Northwest" - a "Hitchcock Comedy Suspence" presented by QPAC/ Melb Theatre Co/ Kay and Mclean Productions.<br>- Dates of play in Brisbane: 27 Nov 2018 for 2 weeks.<br>Venue = QPAC. | Consider if "North by Northwest" is a suitable play for presentation as a film in Townsville.<br>-If yes, arrange filming during the season in Brisbane (unless already filmed in Melbourne). | N/A      | Personal Suggestion from Community Member. Meeting Facilitator to refer to Arts Team in Council to respond - Operational Response         | <b>COMPLETED - Arts Team are responding to submitter.</b>                                                                                                                                                                                                                                                     | ACAC Meeting Facilitator                                  |

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| 55 | Agenda Submission - For Discussion/Decision | For 09.08.18 | Update on RADF Workshops held in June 2018 | Feedback/highlights from Regional Arts Development Fund Workshops held in June 2018                                                                                                            | Invite presenter to next meeting.                                                                        | 09.08.18 | Meeting Facilitator to invite Verity Bennett, Coordinator Community Programs to August 2018 ACAC Meeting.                                                                                                                                                                                     | Meeting Facilitator to invite Verity Bennett, Coordinator Community Programs to August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting                                                                                                                                                                                                                                                                                                                | ACAC Meeting Facilitator                                                          |
| 56 | Agenda Submission - For Discussion/Decision | For 09.08.18 | Cemetery Artwork Project                   | Project illustrates many community benefits – Aboriginal and Torres Strait Islander Artists, Reconciliation etc (Links to ACAC Action Plan 1.3.3)                                              | Invite presenter to next meeting.                                                                        | 09.08.18 | Meeting Facilitator to invite Helene James, Community Programs Officer to August 2018 ACAC Meeting.                                                                                                                                                                                           | Helene James, Community Programs Officer presenting at August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting                                                                                                                                                                                                                                                                                                                                         | ACAC Meeting Facilitator                                                          |
| 57 | Agenda Submission - For Discussion/Decision | For 09.08.18 | CBD Activation Plan                        | Committee to be updated on CBD Activation Plans. (Links to ACAC action Plan 3.1.1 - ACAC as key engagement point for consultation and advice to Council to support and contribute to planning) | Invite presenter to next meeting.                                                                        | 09.08.18 | Meeting Facilitator to invite Wayde Chiesa, Senior CBD Activation Officer to August 2018 ACAC Meeting.                                                                                                                                                                                        | Wayde Chiesa, Senior CBD Activation Officer, Future Cities presenting at August 2018 ACAC Meeting. COMPLETED - Presented at August 2018 meeting                                                                                                                                                                                                                                                                                                                       | ACAC Meeting Facilitator                                                          |
| 58 | Meeting Action                              | 09.08.18     | Working Group                              | Working group for Action plan deliverable 1.2 Register of Local Artists                                                                                                                        | Working group to commence a meeting prior to next ACAC meeting and feedback outcomes to the whole group. | 04.10.18 | Meeting Facilitator to call a working group meeting                                                                                                                                                                                                                                           | Working group to provide feedback to ACAC group at meeting in October 2018. 20.09.18 Working Group Meeting occurred and feedback provided to ACAC October Meeting. Further work to be progressed as part of ACAC Action Plan Deliverable Working Group. COMPLETED                                                                                                                                                                                                     | ACAC Meeting Facilitator                                                          |
| 59 | Meeting Action                              | 09.08.18     | Register of Venues                         | Request for information regarding deliverable 3.2 Develop a register of venues.                                                                                                                | Further information requested regarding a register of venues                                             | 04.10.18 | 1. Team Manager Community Engagement to obtain a list of Council managed venues.<br>2. More information on the Community Information Centre database on community events requested.                                                                                                           | Information to be obtained and reported back at October 2018 meeting. Update provided at 4 October Meeting. Meeting with CIC planned. Update provided at ACAC 6 December 2018 Meeting. CIC representative to be invited to present on current register/data base on venues at February 2019 Meeting. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. Presentation from A/Manager CIC at ACAC 4 April Meeting.                             | 1. Team Manager Community Engagement.<br>2. Cr C Doyle                            |
| 60 | Meeting Action                              | 09.08.18     | Arts Events Calendar                       | Discussion regarding Deliverable 2.1.2 Create an Arts Events (Planning) Calendar                                                                                                               | Includes PANQ events calendar and utilising a sharepoint link.                                           | 04.10.18 | 1. The Sharepoint link sent out to ACAC members.<br>2. ACAC Members to send their event information to PANQ through Sharepoint link.<br>3. Exhibition dates for Perc Tucker and Pinnacles Galleries sent to PANQ.<br>4. Link with Council events - Council mud map to be sought and included. | Feedback regarding this item to be provided at the October 2018 meeting. PANQ reported update to 4 October Meeting. 1,2,3 Completed. Professional Arts NQ (PANQ) is leading Action plan deliverable for Planning Calendar for 2019. Update provided at 6 December 2018 meeting. Events Planning Calendar 2019 update provided by PANQ representatives to ACAC members and organisations. Action may continue related to ACAC Action Plan. COMPLETED on this register. | 1. PANQ<br>2. ACAC Members<br>3. Jonathan McBurnie<br>4. ACAC Meeting Facilitator |

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| 61 | Agenda Submission - Information only (no discussion necessary) | 05.09.18 | Adapting to Coastal Change in Townsville Project                 | Inform committee members about the project and the community survey.                                                                                                                                                                                                                                                                                                                                                                                                                                     | It's a 10 minute presentation from the council project team. We would like the committee to fill in the survey (hard copy or ipads will be provided) and for the committee to share information about the project and survey with their stakeholders. | Meeting date to be assigned | Chairperson has requested this agenda request be deferred to a future meeting or other arrangements made to inform ACAC Members. Meeting facilitator to discuss with Council Officer. | Project Information and link to survey distributed to ACAC Members via email on 16.10.2018. <b>COMPLETED</b>                                                                                                                                                                                                                                                                                                                     | ACAC Meeting Facilitator                                     |
| 62 | Agenda Submission - For Discussion/Decision                    | 06.09.18 | Arts Strategy Engagement                                         | Brief workshop to engage with ACAC stakeholders in the Arts Strategy.                                                                                                                                                                                                                                                                                                                                                                                                                                    | Arts Team are seeking their involvement in the arts strategy development                                                                                                                                                                              | 04.10.18                    | Meeting Facilitator to include as agenda item in 4 October 2018 Meeting and confirm invitation with Judith Jensen, Team Manager Arts                                                  | <b>Team Manager Arts gave briefing on Arts Strategy to ACAC 4 October Meeting. ACAC will continue to be consulted as key stakeholders. COMPLETED</b>                                                                                                                                                                                                                                                                             | ACAC Meeting Facilitator and Judith Jensen Team Manager Arts |
| 63 | Agenda Submission - For Discussion/Decision                    | 19.09.18 | Create Townsville                                                | ACAC Chairperson would like to invite Jocelyn McKinnon from Create Townsville to do presentation at next ACAC Meeting to inform/update ACAC about the organisation and projects.                                                                                                                                                                                                                                                                                                                         | Invite presenter to next meeting.                                                                                                                                                                                                                     | 04.10.18                    | Meeting Facilitator to invite Jocelyn McKinnon from Create Townsville to October 2018 ACAC Meeting.                                                                                   | <b>Jocelyn McKinnon, Create Townsville invited to present at 4 October Meeting. She accepted and presentation occurred. COMPLETED</b>                                                                                                                                                                                                                                                                                            | ACAC Meeting Facilitator                                     |
| 64 | Meeting Action                                                 | 04.10.18 | ACAC Membership changes                                          | Motion passed at 4 October ACAC Meeting - Gavin Findlay (Australian Festival of Chamber Music), Mark Smith (Townsville Community Music Centre) and Sonia Warrell (Townsville Choral Society) be accepted as the incoming Arts and Culture Advisory Committee members from these organisations. Committee Recommendation going to November Ordinary Council meeting for Council consideration: Council endorses membership application from Townsville Community Music Centre, represented by Mark Smith. | To be recommended for consideration to Community and Cultural Development Committee and Full Council in Report (Minutes) of 4 October ACAC Meeting. Feedback to future ACAC Meeting.                                                                  | 06.12.18                    | Meeting Facilitator to include in Report of 4 October ACAC Meeting through Community and Cultural Standing Committee in November and to Full Council in December.                     | <b>Report provided to CCD and Full Council. Membership application from Townsville Community Music Centre endorsed by Council at December 2018 Meeting. COMPLETED</b>                                                                                                                                                                                                                                                            | ACAC Meeting Facilitator                                     |
| 65 | Agenda Submission - Information only (no discussion necessary) | 02.11.18 | Townsville Aboriginal and Torres Strait Islander Cultural Centre | Presentation - Update on Townsville Cultural Centre and Pop Up Shop Front/Gallery at Stockland Shopping Centre                                                                                                                                                                                                                                                                                                                                                                                           | Invite Rosalind Sailor to present at 6 December Meeting                                                                                                                                                                                               | 06.12.18                    | Meeting Facilitator to invite Rosalind Sailor to present at ACAC Meeting 6 December 2018.                                                                                             | Meeting Facilitator invited Rosalind Sailor to present at ACAC Meeting 6 December 2018. <b>Ros Sailor presented on Townsville Cultural Centre at December meeting. COMPLETED</b>                                                                                                                                                                                                                                                 | ACAC Meeting Facilitator                                     |
| 66 | Agenda Submission - For Discussion/Decision                    | 05.11.18 | Planning for Arts Festival 2019                                  | Presentation - Update on planning for Northern Australia Festival of Arts 2019                                                                                                                                                                                                                                                                                                                                                                                                                           | Invite Jeff Jimmieson, Manager Special Projects, Townsville City Council, to present at 6 December Meeting                                                                                                                                            | 06.12.18                    | Meeting Facilitator to invite Jeff Jimmieson to present at ACAC Meeting 6 December 2018.                                                                                              | Meeting Facilitator invited Jeff Jimmieson to present at ACAC Meeting 6 December 2018. He accepted. This was later postponed to ACAC Meeting 7 February 2019. February Meeting Cancelled. Update to be provided at 04.04.19 ACAC Meeting. <b>Lachlan Welsh, Production Manager provided update at ACAC Meeting 4 April 2019. Updates will be provided at future meetings leading up to NAFA and Fringe Festival in July 2019</b> | ACAC Meeting Facilitator                                     |



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| 67 | Agenda Submission - For Discussion/Decision                    | 12.11.18              | Central Park and Dean Street Carpark Concept Plan | Presentation on Central Park and Dean Street Car Park Concept Plan.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | Yael Relf Senior Planning Officer, Future Cities, Council will present to raise awareness and engage with ACAC as key advisory group. | 06.12.18   | Meeting facilitator to invite Future Cities to present at 6 December 2018 Meeting (ACAC Members have particular interest in relation to proposed Concert Hall).                                                                                                                                                         | <b>Brett Brogan, General Manager Future Cities presented on the Central Park and Dean Street Car Park Concept Plan at 6 December 2018 Meeting. COMPLETED</b>    | Yael Relf Senior Planning Officer and ACAC Meeting Facilitator                                               |
| 68 | Meeting Action                                                 | 06.12.18 ACAC Meeting | Meeting Day and Time for ACAC Meetings in 2019    | The ACAC Committee endorsed that the day and time of the ACAC meetings for 2019 remain unchanged i.e. Bi-monthly Meeting starting from February - 1st Thursday of month, 8:45am for a 9:00am start, 11:30am conclusion.                                                                                                                                                                                                                                                                                                                                                                                                                                                | Meeting Facilitator to set meeting dates for 2019 and communicate to ACAC Members.                                                    | 06.12.18   | Meeting Facilitator to set meeting dates for 2019 and communicate to ACAC Members.                                                                                                                                                                                                                                      | <b>ACAC Meeting Dates for 2019 set and calendar invitations sent to ACAC Members. COMPLETED</b>                                                                 | ACAC Meeting Facilitator                                                                                     |
| 69 | Agenda Submission - Information only (no discussion necessary) | 12.12.2018            | Liveability Study                                 | We would like to present the Liveability Study to promote awareness and interest in the project. Sally Butler, Demographic and Social Planner, Future Cities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | A brief 10 minute presentation. Promote awareness and interest in the project.                                                        | 04.04.2019 | Meeting Facilitator to invite Sally Butler to present at ACAC Meeting 7 February 2019. February Meeting Cancelled. Invited to 4 April 2019 Meeting.                                                                                                                                                                     | Presentation on Liveability Study provided at ACAC Meeting 4 April 2019. <b>COMPLETED</b>                                                                       | Sally Butler, Demographic and Social Planner.                                                                |
| 70 | Agenda Submission - For Discussion/Decision                    | 09.01.2019            | Art Gallery Directory                             | Previously there has been a booklet letting visitors and locals know the whereabouts, opening times and other info of local galleries. However, this booklet is long overdue for a refresh as some galleries have moved on and new ones opened. A gallery walk/visit has also been proposed by the director of Aluminium Art Gallery in Flinders St. As there are booklets funded by the TCC for many of the arts organisations such Theatre, Street Art and Historical to name a few. I would like the Committee to consider putting forward a proposal to Council to execute this.                                                                                   | I would like the Committee to consider putting forward a proposal to Council to execute an Art Gallery Directory.                     | 04.04.2019 | Meeting Facilitator has forwarded this agenda item to Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting. February Meeting Cancelled. <b>Update to be provided at 04.04.19 ACAC Meeting.</b>                                         | Discussions have occurred with Art Gallery group and Manager Arts Team. <b>Update was provided by Manager Arts Team at ACAC Meeting 4 April 2019. COMPLETED</b> | ACAC Meeting Facilitator and Judith Jensen Team Manager Arts.                                                |
| 71 | Agenda Submission - For Discussion/Decision                    | 09.01.2019            | New Regional Gallery                              | I was amazed to discover the Regional Gallery had been dropped off the Agenda. When this committee started in 2018 it was at the top of the list. Unfortunately, it was usually placed last on the Agenda and discussion was very little or none at all.<br><br>The Weekend Australian recently wrote that the Araluen Arts Centre in Alice Springs is the largest regional gallery in Australia. Alice Springs has an urban population of approx 24,000 (2016) and Townsville approx pop of 173,815 (2016). Townsville is a long way behind in its visual arts commitment and as a committee we should be advocating more positive action for a new Regional Gallery. | As a committee we should be advocating more positive action for a new Regional Gallery.                                               | 07.02.2019 | Meeting Facilitator has forwarded this agenda item to Principal - Projects, Future Cities and Team Manager Arts - Visual and Performing for operational response. If available, information to be provided at 07.02.19 ACAC Meeting. February Meeting Cancelled. <b>Update to be provided at 04.04.19 ACAC Meeting.</b> | <b>Update was provided by Manager Arts Team at ACAC Meeting 4 April 2019. Further updates on discussions will be provided as they become available.</b>         | ACAC Meeting Facilitator and Judith Jensen Team Manager Arts and Jaqui Bohn A/General Manager Future Cities. |

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| 72 | Meeting Action | 04.04.19 | New Member ACAC           | It was moved by Councillor Douyle, Seconded by Hilary Marlin, "that Tony Fitzsimmons become a member of this Committee" | Included in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement | Community and Cultural Development Committee and Council Meeting June 2019 | Meeting Facilitator and Meeting Minute Taker to include in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement |  | ACAC Meeting Facilitator |
| 73 | Meeting Action | 04.04.19 | Arts Recognition Strategy | That Committee supports the proposed Arts Recognition Strategy proceeding forward for endorsement by Council.           | Included in Minutes of ACAC 4 April 2019 Minutes and Report to Council for endorsement | Community and Cultural Development Committee and Council Meeting June 2019 | Team Manager Arts to proceed with Report on Arts Recognition Strategy to CCD and Council Meetings in June 2019 with ACAC support.     |  | Team Manager Arts        |