



INCLUSIVE COMMUNITIES ADVISORY COMMITTEE UNCONFIRMED MEETING NOTES

Tuesday, 21 November 2023

Community Information Centre, 280 Flinders Street

Opening of Meeting

The Chair, Councillor Liam Mooney, opened the meeting at 9:36 am and welcomed Margaret McDonald as the new representative of Spinal Life Australia, and guests Glen Warner, Tim Channell and Peter Tarlinton from the Department of Transport and Main Roads, former member Maria Hutton, and Hass El Bitar, Senior Open Space Planner at Townsville City Council.

Present

Members

Councillor Liam Mooney - Chair
Theresa Hudson
Sandra Elton
Anne Hebert
Vicki Trevanion
Margaret McDonald
Marita Akee

Townsville City Council
Community Information Centre ("CIC")
North Townsville Community Hub Inc ("NOTCH")
Queensland Human Rights Commission
Townsville Region Committee on the Ageing Queensland
Spinal Life Australia
Department Seniors, Disability Services and Aboriginal
and Torres Strait Island Partnerships

Guests

Maria Hutton
Glen Warner
Tim Channell
Peter Tarlinton
Hass El Bitar

Community representative
Department of Transport and Main Roads (online)
Department of Transport and Main Roads
Department of Transport and Main Roads
Senior Open Space Planner at Townsville City Council

TCC Staff

Donna Jackson – Meeting Facilitator
Chris Jensen
Sheree Anderson

Principal Inclusive Communities
Senior Social Planner
Council Secretariat

Acknowledgement of Country

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

Apologies

Councillor Margie Ryder

Townsville City Council

Not in attendance

Cayley Downey
Stephanie Naunton
Sharleen Irvine
Brenton Creed
Robyn Moore
Megan Keown

Community Representative
Unify Intercultural Australia
Community Representative
Community Representative
Community Owned Response to Eliminating Suicide
Defence Member & Family Support (“DMFS”) North

Correspondence

The Chair noted that the Queensland Human Rights Commission had written to inform the committee that Anne Franzmann will be replacing Anne Hebert as their representative, and Spinal Life Australia had written to inform the committee that Margaret McDonald has replaced Maria Hutton as their representative.

Confirm Quorum

The meeting did not have a quorum.

Confirmation of Minutes of Previous Advisory Committee meeting

The minutes of the meeting on 16 May 2023 were held over.

Disclosure of Interests – Statement by the Meeting Facilitator

The Meeting Facilitator reminded the councillor and committee members of their obligations for disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

Agenda Submissions and Meeting Action Register Update

The Meeting Facilitator provided an update of the following action items and agenda submissions.

Action items 6 and 9

Establishment of LGBTIQ+ working group

The working group was unable to schedule meetings, but Council staff will continue to take carriage of this item.

Action items 13

that Council scope and research current information and tools available, to inform a review and update of Council’s inclusive access guide.”

The inclusive access guide continues to progress, with a project manager appointed and Council staff continuing to work on updating the guide.

- Action item 14** **“that Council scope and research with the intent to engage an accessibility consultant to produce an inclusive events framework (for outdoor temporary events).”**
- This action item remains ongoing, with a project manager appointed and Council staff continuing to work on the project development. Once the project plan has been developed, a report will be provided to the Chief Executive Officer for review.
- Action item 15** **General Business - Anderson Gardens and Palmetum toilets**
- The Senior Open Space Planner updated the committee on this action item at agenda item 2.
- Action item 21** **2. The Meeting Facilitator to invite the Department of Transport and Main Roads to present information on the Townsville Mobility Strategy**
- The Department of Transport and Main Roads provided information on the Townsville Mobility Strategy at agenda item 1.
- Action item 21 is now complete.
- Action item 25** **The Chair to request an update on the consultation committee for the all-abilities playground.**
- The Senior Open Space Planner updated the committee on this action item at agenda item 2.
- Action item 25 is now complete.

Agenda Items

Marita Akee joined the meeting during the following agenda item.

1 Townsville Mobility Strategy overview (Department of Transport and Main Roads)

Glen Warner (online), Tim Channell, and Peter Tarlinton from the Department of Transport and Main Roads provided an overview of the Townsville Mobility Strategy.

Glen offered to provide the data slides and welcomed further questions on the strategy. The Chair asked that any questions be sent to himself or the Meeting Facilitator.

The meeting discussed public transport topics including payment methods, new technology for users, transport to the airport, and the value of printed timetables.

Glen Warner vacated the meeting following agenda item 1.

2 Riverway All Abilities Playground Update and Botanical Gardens Master Plan

The Senior Open Space Planner provided an update on the Riverway All Abilities Playground, noting that further progress will not occur until next year.

The Senior Open Space Planner also provided an update on the planning of new toilet blocks at Queens Gardens and the adjacent Queens Park sports grounds. Updates are also planned for the pathways, irrigation and lighting in Queens Garden.

Regarding the installation of toilets at Anderson Gardens, the master plan for this garden would need to be revisited as an initial step.

The Meeting Facilitator noted that the recent navability study will help inform future masterplan development.

Theresa Hudson vacated the meeting during the following item.

3 Reflection on Inclusive Communities Advisory Committee term

The Meeting Facilitator provided an overview of the work of the Inclusive Communities Advisory Committee, and asked for feedback from the committee. A survey will be sent to committee members to provide additional feedback.

General Business/Agency Reports

There was no general business.

Close of Meeting

The Chair, Councillor Liam Mooney, closed the meeting at 11:29 am.

COUNCILLOR LIAM MOONEY

CHAIR

Attachment 1 – Inclusive Communities Advisory Committee Agenda Submission and Meeting Action Register

Attachment 1 – Inclusive Communities Advisory Committee Agenda Submission and Meeting Action Register 2021 – 2024 (closed since previous meeting or open items only)

Action Item No.	Agenda Submission / Meeting Action	Item	Action to be taken	Advisory Committee Meeting date	Responsible Officer	Outcome
6	Agenda Submission	LGBTIQ+ Strategy - Seeking a recommendation for consideration by Council for TCC to develop and implement a four-year LGBTIQ+ Strategy outlining a plan to drive equality and inclusion for Townsville's diverse LGBTIQ+ communities (the outcome); and, that Townsville City Council make a commitment that LGBTIQ+ voices will be central to the design of the LGBTIQ+ Strategy; prioritising collaboration and empowerment (the process).	Establishment of LGBTIQ+ focused discussion Working Group. Refer to item 9 of the Agenda Submission and Meeting Action Items Register.	7/07/2022	Meeting Facilitator	<p>Agenda item for ICAC meeting 7/7/2022.</p> <p>UPDATE 21/3/2023 - This item was held over. UPDATE - 18/7/23 this item was held over</p> <p>UPDATE – September – to be further informed by outcome of the LGBTIQ+ Working Group (Action item No 9).</p> <p>UPDATE November – Nil update. To be further informed by outcome of the LGBTIQ+ Working Group (Action item No 9). Item will remain open for end of ICAC reporting.</p>
9	Meeting Action	Establishment of LGBTIQ+ focused discussion Working Group	connected to item 6 - The Meeting Facilitator to email Committee members seeking nominations to be on the working group.	7/07/2022	Meeting Facilitator	<p>MEETING ACTION 16/5/2023:</p> <ol style="list-style-type: none"> 1. That a meeting be scheduled in the next month for the LGBTIQ+ focused discussion Working Group. 2. That suggested guests for the Working Group be forwarded to Councillor Mooney. 3. Councillor Mooney to invite the Youth Council to the Working Group. 4. Councillor Mooney requested Brenton Creed to provide a summary to the next Committee meeting

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						<p>on the LGBTIQ+ Leadership Summit he will be attending in Melbourne on 30-31 May.</p> <p>UPDATE 18/7/2023 - this item was held over</p> <p>Update - September – Brenton Creed and ICAC Meeting Facilitator currently planning this meeting. Invite will go out once meeting date confirmed – looking towards mid October.</p> <p>Update – November – unsuccessful with finding a suitable date. Action will continue to be pursued through Council operations – Inclusive Communities / Community Development Team. Item will remain open for end of ICAC reporting.</p>
13	Recommendation for Councils Consideration	Item 3 Round table discussion The committee discussed accessibility issues for amenities and noted that Council's current accessibility guide was 5 years old.	"that Council scope and research current information and tools available, to inform a review and update of Council's inclusive access guide."	14/11/2022	Meeting Facilitator	<p>Update 21/3/2023 - Council agreed to the Inclusive Communities Advisory Committee's recommendation at the Ordinary Council meeting on 25 January 2023, and the review will be discussed at Item 2 of today's meeting.</p> <p>Update 14/3/2023 - further discussed to inform project scope at ICAC meeting. Council operations will return future updates as project progresses.</p> <p>UPDATE 18/7/2023 This item was held over</p> <p>Update - September – We have been successful to secure budget for this financial year. Scoping of project and operational project allocation underway.</p> <p>Update 21/11/2023 –. Action will continue through Council operations – Inclusive Communities /Community Development Team. Item will remain open for end of ICAC reporting.</p>

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14	Recommendation for Councils Consideration	Item 3 Round table discussion The committee discussed accessibility issues for events, including parking, access and seating arrangements.	“that Council scope and research with the intent to engage an accessibility consultant to produce an inclusive events framework (for outdoor temporary events).”	14/11/2022	Meeting Facilitator	<p>Update 21/3/2023 - It was decided at the Ordinary Council meeting on 25 January 2023 for the matter to be referred to the Chief Executive Officer for consideration and a report be provided to Council. The Meeting Facilitator has undertaken preliminary discussions with key stakeholders within Council, and noted that a lot of changes were currently taking place in the industry in relation to this issue. The Meeting Facilitator will return updates on this item to the Committee.</p> <p>Updated 13/3/2023 - Update provided to ICAC (approval by Council). Council operations will return future updates as project progresses.</p> <p>UPDATE 18/7/23 - The Chair to contact the Chief Executive Officer for a status update regarding this item.</p> <p>Update September – scope had commenced, to be review due to positive movement within the Events Industry already looking at this topic. Currently with ICAC Meeting Facilitator.</p> <p>Update November – has commenced. Action will continue through Council operations – Inclusive Communities / Community Development Team. Item will remain open for end of ICAC reporting.</p>
15	Meeting Action	General Business - Anderson Gardens and Palmetum toilets	The Chair, Councillor Liam Mooney, to investigate the status of toilet facilities in Anderson Gardens and Palmetum and report back to the committee.	14/11/2022	ICAC Chairperson	<p>Update 21/3/2023 - The Chair, Councillor Liam Mooney, reported that the lack of public toilet blocks at Anderson Gardens and the Palmetum was due to the proximity of toilets at the Kokoda Memorial Pool and Tumbetin Lodge. Item further discussed at the March ICAC meeting - see Meeting Minutes.</p> <p>21/3/2023 - Meeting Actions:</p> <p>1) Determine the level of community demand for public toilets in Anderson Gardens, Palmetum and the Belgian Gardens Cemetery:</p> <p>a. Councillor Liam Mooney to request available data from Council staff in relation to bookings or user</p>

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						<p>groups at Anderson Gardens, Palmetum and the Belgian Gardens Cemetery.</p> <p>b. Committee members to identify any user groups for Anderson Gardens, Palmetum or the Belgian Gardens Cemetery and ask if they would support a request for public toilets at these locations.</p> <p>c. The Community Information Centre to review their database of community groups for any that use Anderson Gardens or Palmetum, and email them to ask if they would support a request for public toilets at these locations.</p> <p>Meeting Action 16/5/2023:</p> <p>1. That a Have Your Say survey be created to understand the priorities in Council's public spaces (i.e. if public toilets in Anderson Gardens, the Palmetum and Belgian Gardens Cemetery is a priority for the community).</p> <p>That the Committee members be requested to provide questions for the Have Your Say survey regarding priorities in Council's public spaces i.e. public toilets.</p> <p>3. Councillor Mooney to forward to the Committee members the Council data on bookings.</p> <p>UPDATE 18/7/23 – Items 1 and 2 from the 16 May 2023 meeting are complete. In relation to action item 3, the acting Meeting Facilitator to confirm that the data has been forwarded to committee members.</p> <p>Update 19 September – data emailed out with Agenda.</p> <p>November Update – Botanic Gardens Master Plan and Associated Consultation Report sent to Committee members, TCC Open Space Presentation at November ICAC meeting.</p> <p>This Items is now closed</p>

Action Item No.	Agenda Submission / Meeting Action	Item	Action to be taken	Advisory Committee Meeting date	Responsible Officer	Outcome
21	Meeting Action	Review and Update of Council's Inclusive Access Guide	1. Councillor Liam Mooney to provide a link to the current (2015) Inclusive Access Guide. 2. The Meeting Facilitator to invite the Department of Transport and Main Roads to present information on the Townsville Mobility Strategy.	21/03/2023	Meeting Facilitator	Update 2/5/2023 1. document shared by email 2/5/223 2. Senior Social Planner supporting connection of information with TMR UPDATE November - DTMR presenting at November meeting. This action item is now closed.
22	Meeting Action	Beach Chairs	Cayley Downey to present at the next (July) Committee meeting on the situation on Magnetic Island with regard to the beach chair.	16/05/2023	ICAC Member - Cayley Downey	UPDATE July 2023 - this item was held over UPDATE September – identified as an agenda item for the November meeting. UPDATE November – Initiating member unable to discuss; alternative approaches to be considered post ICAC. Item will remain open for end of ICAC reporting.
25	Meeting Action	General Business (iv) All- abilities playground	The Chair to request an update on the consultation committee for the all-abilities playground.	18/07/2023	ICAC Chairperson	UPDATE September - Council still intends on forming consultation group to inform the Riverway all abilities playground once further preliminary design work is completed. UPDATE November - TCC Open Space presenting at November ICAC meeting.. This action item now closed.