



Community Safety Advisory Committee UNCONFIRMED MEETING NOTES

Tuesday, 14 November 2023

9.15 AM

at Riverway

Opening of Meeting and Announcement of Visitors

The Chair, Councillor Russ Cook opened the meeting at 9.15 am.

Present

Members

Councillor Russ Cook – Chair
Dr Mark David Chong
Corinne Moore

Tania Sheppard

Townsville City Council
James Cook University
Department of Youth Justice, Employment, Small
Business and Training
Department of Communities, Housing and Digital
Economy

TCC Staff

Matt Richardson – Meeting Facilitator

Jessica Foster
Bec Torrisi

General Manager Property, Fleet and Emergency
Management
Coordinator Community Safety
Contract Officer - Security

Acknowledgement of Country

The Chair acknowledged the Wulgurukaba of Gurambilbarra and Yunbenun, Bindal, Gugu Badhun and Nywaigi as the Traditional Owners of this land. We pay our respects to their cultures, their ancestors and their Elders – past and present – and all future generations.

Apologies

Councillor Suzanne Blom
Natalie Marr
Inspector Dean Cavanagh

Townsville City Council
Crime Stoppers
Queensland Police Service

Not in Attendance

Sandra Crosato-Matters

Verity Bennett
Jeanna Clearwater
Katrina McIntosh
Babette Doherty

Department of Treaty, Aboriginal and Torres Strait
Islander Partnerships, Communities and the Arts
NQ Domestic Violence Resource Service
Townsville Community Corrections
The Salvation Army
Victims Assist Queensland

Confirm Quorum

There was no quorum.

Confirmation of Minutes of Previous Advisory Committee Meeting

Meeting Action

That the minutes of the Community Safety Advisory Committee meeting of 5 September 2023 be confirmed via flying minute.

Disclosure of Interests and Confidentiality - Statement by Meeting Facilitator

The Meeting Facilitator reminded the councillor and committee members of their obligations for confidentiality and disclosing declarable conflicts of interest and prescribed conflicts of interest for items on the agenda.

Disclosure of Interests

There were no declarable conflicts of interest or prescribed conflicts of interest declared.

Agenda Submissions and Meeting Action Register Update

The Meeting Facilitator provided an update on the Agenda Submissions and Meeting Action Register (refer to Attachment 1).

The Chair, Councillor Russ Cook provided the following verbal presentation with regard to action 26/2022 – That Council consider additional library services to support over 60s

Verbal Presentation – Library Programs for Seniors

The Chair, Councillor Russ Cook provided a verbal presentation on the library programs for seniors. The programs / services include:

- *Get Connected* is a digital literacy class aimed at members of the community who are struggling with or feel challenged by technology. Classes include using a smartphone, cybersafety, photography, searching the Internet, using library resources such as Borrowbox and Linked In Learning, setting up an email account;
- *Get Connected One on One* provides one on one help with a library tech expert;
- *Home Service* where library materials are selected for members of the community who are housebound. The library items are personally delivered to the community member's home;
- *Bulk Loan Service to Aged Care Facilities* is an extension of the Home Service. A selection of reading material to cater for all interests is selected and delivered to approximately 12 of Townsville's aged care homes;
- *Local History and Heritage* service aids people with family and local history research;
- free document scanning and emailing used by over 60s to access government and non-government organisations' services and resources, such as social security; and
- *Aged Care Reform Information Pods* at Riverway and Aitkenvale sponsored by funding from the Federal Government to provide information for over 60s.

- *Future offerings – 2024*
Library staff will be considering new offerings to assist in providing increased opportunities for seniors to connect and engage across the branches.
 - Seniors Garden;
 - intergeneration programs;
 - targeted wellbeing programs;
 - connection programs;
 - Dementia focus;
 - information sessions eg money matters;
 - The Older Entrepreneur; and
 - Senior City Podcast.

Agenda items

1 Community Safety Audit Update Report

The Meeting Facilitator provided a verbal report on an update of the Community Safety Audit which included the following information:

- Council's Community Safety Auditor has completed his report and the report will be a public document subsequent to it going to Council;
- 10 community safety audits were conducted, one in each division;
- the Community Safety Audit report will be emailed to the Committee members (when it becomes a public document); and
- the Community Safety team have moved from the Community and Lifestyle Section to the Property, Fleet and Emergency Management Section to give it a more operational focus.

2 Introduce Council's Community Safety Coordinator

The Meeting Facilitator introduced Jessica Foster, Council's Coordinator Community Safety and welcomed Jessica to the team.

Jessica provided an overview of her background.

The Chair, Councillor Russ Cook provided an overview of the term in relation to this Committee as well as individually thanking the Committee members present at the meeting and providing a brief overview of the contribution they have made to the Committee. Councillor Cook also thanked all other Committee members and the staff including the Council Secretariats.

General Business

(i) Criminology Students from James Cook University

Dr Mark David Chong requested to please let him know if Council would like criminology students from James Cook University to come and help the Committee (next term) as interns.

(ii) Podcast

Dr Mark David Chong proposed a podcast be undertaken on community safety matters. Dr Chong indicated that if Council would like to do a podcast to please let him know and he will assist.

Confirmation of Next Meeting

This is the final meeting of this Committee for the term.

The Chair, Councillor Russ Cook wished the Committee members and staff a safe and merry Christmas.

Close of Meeting

The Chair closed the meeting at 9.38 am.

**COUNCILLOR RUSS COOK
CHAIR**

Attachments

Attachment 1 – CSAC Agenda Submissions and Meeting Action Register

Attachment 2 - CSAC 2023 Meeting Schedule

Attachment 1 - CSAC Agenda Submissions and Meeting Action Register - Page 1 of 1

<u>ACTION ITEM NO.</u>	<u>ITEM TYPE</u>	<u>ACTION ITEM</u>	<u>ACTION DESCRIPTION</u>	<u>ACTION OUTCOME</u>	<u>RESPONSIBLE OFFICER</u>	<u>STATUS</u>
18/2022	Meeting Recommendation	Crime Stoppers Queensland	That a recommendation be made to Council regarding a partnership with Crime Stoppers and the Queensland Police Service (QPS), to consider Crime Stoppers/QPS signage (to also include QR codes) in relevant public spaces.	This recommendation was presented and supported at Council meeting July 2022. 29/5/2023 Update – progressing, awaiting further direction from partners. 11/7/2023 Update - Council to reconnect with Partners - CSAC Member for Crime Stoppers. September Update - Council representatives meeting with Crime Stoppers early September.	Meeting Facilitator	Open
34/2023	Meeting Action	Confirmation of Minutes of Previous Advisory Committee Meeting	That the minutes of the Community Safety Advisory Committee meeting of 5 September 2023 be confirmed via flying minute.	Flying Minute sent. 5.12.2023 – Update – Community Safety Advisory Committee meeting notes from 5 September 2023 were confirmed. Endorsed by 8 members	Meeting Facilitator	Closed 5.12.2023
33/2023	Meeting Action	Flying Minute - to confirm June CSAC Meeting Notes	Flying Minute to be sent to members, seeking review and confirmation of the Community Safety Advisory Committee Meeting Notes dated 6 June 2023.	Flying Minute sent. September Update - Community Safety Advisory Committee meeting notes from 6 June 2023 were confirmed. Moved by: Dr Mark Chong Seconded by: Cr Sue Blom	Meeting Facilitator	Closed

32/2023	Meeting Action	2. Short engagement activity	The Meeting Facilitator to email the Community Safety Survey to the members of the advisory committee.	July update - Meeting Facilitator awaiting electronic copy November update – survey emailed	Meeting Facilitator	Closed
26/2022	Meeting Recommendation	That Council consider additional library services to support over 60s	The meeting facilitator to present recommendation through CHSES committee.	Scheduled to go to January 2023 meeting for consideration. The action was endorsed at full council. Working with Libraries to progress this item. 29/5/2023 Update – working with Libraries. July Update - nil. September Update - Representative from the Libraries will be attending the November CSAC meeting to discuss Senior focussed programs delivered through the library November Update – Councillor Russ Cook provided a verbal presentation at November CSAC meeting	Meeting Facilitator	Closed

Attachment 2 – CSAC Meeting Schedule 2023

Month	Date	Time	Location
March	Tuesday 28 March	8.30 am	Mayoral Reception Room
May	Tuesday 6 June	8.30 am	Townsville Stadium
July	Tuesday 11 July	8.30 am	Von Stieglitz Meeting Room, Riverway Library
September	Tuesday 5 September	8.30 am	Head to Health
November	Tuesday 14 November	8.30 am	Riverway